

Verified Credits in Career and Technical Education

Standard and Verified Credits

A *standard credit* is based on a minimum of 140 clock hours of instruction and successful completion of the requirements of the course.

A *verified credit* is based on a standard credit plus a passing score on the end-of-course SOL test (or other test as described in the Standards of Accreditation 8 VAC 20-131-110B).

Student-Selected Verified Credit

A *student-selected verified credit* can be earned in certain elective courses that include a substitute test approved by the Virginia Board of Education. According to the Standards of Accreditation a student may utilize additional tests for earning verified credit in computer science, technology, or other areas as prescribed by the Board.

The Board of Education has provided guidelines for awarding differentiated numbers of verified credit for Career and Technical Education Certification and Licensure Examinations. The following guidelines shall be retroactive to students who first entered the ninth grade in 200-2001. Verified credits earned in career and technical education may be used to satisfy student-selected verified credit requirements for the Standard Diploma or Advanced Studies Diploma.

Criteria for Awarding Student-Selected Verified Credit

- ✓ Student-selected verified credit will be awarded for certification or licensure examinations that meet all of the following criteria:
 - ❖ Industry certification or licensure examinations that are approved to satisfy the requirements for the Board of Education’s Career and Technical Education Seal and the Board of Education’s Seal of Advanced Mathematics and Technology will satisfy requirements for student-selected verified credits.
 - ❖ The teacher and/or the career and technical education program must be certified by the issuing organization relative to the industry certification or license.
 - ❖ A standard credit may not be verified more than once.

Earning Student-Selected Verified Credit

- ✓ One student-selected verified credit will be awarded for passing each certification or licensure examination that meets all of the above criteria and the student earns one standard unit of credit only in the career and technical education concentration or specialization.
- ✓ Two student-selected verified credits will be awarded for passing each certification or licensure examination that meets all of the above criteria; and
 - ❖ The student meets program completion criteria listed in this course catalog; and
 - ❖ The student earns at least two standard units of credit in the career and technical education program completion option.

Certifications and Licenses Approved by the Board of Education to Count toward a Student-Selected Verified Credit AND available in Prince William County are as follows:

COURSE(S)	CERTIFICATION	ISSUING ORGANIZATION
Networking Design and Engineering I, II, III, IV (8542,8543,8544,8545)	CCNA	Cisco Systems, Inc Student must pass a written test that includes concepts associated with configuring, operating, troubleshooting, and managing WAN switched networks.
Computer Systems Technology (8622, 8623)	A+ Certification	CompTia Student must pass a core exam that tests knowledge in basic computer technologies and service procedures and a specialty exam in the DOS/Windows operating system.

COURSE(S)	CERTIFICATION	ISSUING ORGANIZATION
Auto Technology (8507, 8508)	ASE	National Institute for Automotive Service Excellence Student must accrue 2 years of experience (high school sequence may count as 1 year). Pass at least one of eight specialty exams in engine repair, automatic transmission and transaxle, manual drive train and axles, suspension and steering, brakes, electrical and electronic systems, heating and air conditioning, or engine performance.
Collision Repair (8676, 8677, 8678)	ASE	National Institute for Automotive Service Excellence Student must accrue 2 years of hands-on experience in automotive body repair and pass one of four tests covering structural analysis and damage repair, non-structural analysis and damage repair, mechanical and electrical component repair, and painting and refinishing.
Cosmetology (8527, 8528)	Cosmetology License	VA Department of Professional and Occupational Regulations Student must complete the training required by the licensing board as defined in the Code of VA and pass both written and performance elements of a Virginia licensing exam.
Emergency Medical Technician (8333)	EMT Certification	Virginia Department of Health, Office of Emergency Medical Services Student must pass the written and practical elements of a test focusing on the emergency treatment of victims of accident, injury or illness.
Computer Information Systems (6612, 6613)	MOUS	Microsoft Corporation Student must pass one or more core exams focusing on Microsoft word processing, spreadsheet, presentation, database and e-mail software. Virginia Department of Education requires that the course prepare students to pass four of the five core exams: Word, Excel, PowerPoint, and Access.
Basic Technical Drawing (8435) Engineering Drawing (8436) Architectural Drawing (8437)	AutoCAD	AutoDesk Student must pass AutoDesk test.