



Prince William County

PUBLIC SCHOOLS

Providing A World-Class Education

INVITATION TO BID

DATE : May 28, 2009

SPECIFICATIONS AND CONTRACT BID DOCUMENT NO. S-LB-9609

FOR: C.D. Hylton High School Vestibule and Potomac High School Fire Doors

ARCHITECT/ENGINEER: Moseley Architects
3200 Norfolk Street
Richmond, Virginia 23230
(804)794-7555

BID GUARANTY: Required

DATE DUE: June 11, 2009, 2:00 p.m., LOCAL PREVAILING TIME

MAILING ADDRESS: Central Purchasing Office
The Prince William County School Board
P. O. Box 389
Manassas, Virginia 20108

PLACE OF BID OPENING: Prince William County Public Schools
Edward L. Kelly Leadership Center
Financial Services/Purchasing Room #1500
14715 Bristow Road
Manassas, Virginia 20112

SUPERVISOR OF PURCHASING: Willie Frazier, Jr.

BUYER: Laurie Baber, CPPB, (703) 791-7414, e-mail: BABERL@pwcs.edu

Prince William County Schools does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

BIDS TO BE EXECUTED AND RETURNED IN ONE ORIGINAL

CENTRAL PURCHASING OFFICE

FAX 703.791.7462

The Prince William County School Board will receive sealed bids for the C.D. Hylton High School Vestibule Addition and Potomac High School Fire Doors. These sites are located at, Potomac High, 3401 Potomac Panther Drive, Dumfries, Virginia 22026 and Hylton High School, 14051 Spriggs Road, Woodbridge, Virginia 22193.

Bids will be received until 2:00 P.M. local prevailing time, June 11, 2009, at the office of The Supervisor of Purchasing, Prince William County School Board, Edward L. Kelly Leadership Center, Financial Services/Purchasing Room #1500, 14715 Bristow Road, Manassas, Virginia. Bids will be opened publicly and read aloud.

Bidders are required under Title 54.1-1100, Code of Virginia, to show evidence of certificate of registration by indicating the appropriate contractors license number on the outside of the envelope and on the bid form. Bidders are required to provide a copy of the license with their bid response.

Bidders are required to attend the mandatory pre-bidding conference. The pre-bidding conference shall be held on June 3, 2009 at 9:00 AM in Room 231 located at the Administration Building, 14800 Joplin Road, Manassas, Virginia. Bids shall not be accepted from bidders who have not attended the pre-bidding conference.

Each bidder submitting a bid shall be required to have obtained at least one full complete set of Bidding Documents at least five (5) days prior to the bid opening date.

Bidders may obtain Bidding Documents from the Supervisor of Purchasing, Prince William County Public Schools, Edward L. Kelly Leadership Center, Financial Services/Purchasing Room #1500, 14715 Bristow Road, Manassas, VA 20112 or by faxing a request to (703)-791-7462. The request must show the complete company name, delivery address, contact person, telephone number and email address. PWCS mails all documents through the U.S. Postal Service. Bidders may request the Bidding Documents via Fed-Ex by providing their Fed-Ex account number. All associated costs will be the responsibility of the Bidder. PWCS will not be responsible for any of these charges. **Given that PWCS is not charging for these documents, PWCS reserves the right to limit these Bidding Documents to Prime Contractors only.**

Any Addenda to this solicitation will be posted on the PWCS website at www.pwcs.edu/purchasing. Bidders are responsible for checking this website prior to bid submission. In the case when the addenda include drawings that are not able to be placed on the website, the addenda will be issued to all Document holders of record by PWCS and Plan Rooms, Bidding Prime Contractors will be responsible for distributing addenda information to subcontractors and material suppliers. Extra costs will not be allowed for failure of Prime Contractors to properly distribute addenda or any bidding information. Failure to acknowledge all addenda may result in rejection of your bid as non-responsive.

Plans and specifications will be available for viewing at the following locations during the bidding period:

Prince William County Public Schools
Edward L. Kelly Leadership Center
Financial Services/Purchasing Room #1500
14715 Bristow Road
Manassas, Virginia 20112
(703) 791-7414

Moseley Architects
601 Southlake Blvd.
Richmond, Virginia 23219
(804) 794-7555

VALLEY CONSTRUCTION NEWS
904-C South High Street
Harrisonburg, Virginia 22801
(540) 433-6232

McGraw HILL CONSTRUCTION
9 North Third Street
Richmond, Virginia 23219
(804) 343-2034

BUILDERS EXCHANGE OF RICHMOND
3207 Hermitage Road
Richmond, Virginia 23227
(804) 353-2788

McGraw HILL CONSTRUCTION
8501 LaSalle Road, Suite 304
Towson, Maryland 21286
(410) 821-8046

Bid Security in the amount of five percent (5%) of the base bid must accompany each bid in accordance with Document 00100, Instruction to Bidders. The basis of bid shall be a lump sum price for the entire work to be completed in accordance with the bid instructions and the requirements of the Bidding Documents. Bidders are required to visit the project site and verify all existing conditions.

No bids may be withdrawn for a period of sixty (60) days after closing time for the receipt of bids, except as provided by the Code of Virginia.

The award of the contract may not necessarily be to the lowest bidder. Award will be premised on past successful performance on similar contracts, professional aptitude and credentials, and an evaluation of the Contractor's ability to comply with the specifications and the projected time schedule for completion.

The Prince William County School Board reserves the right to reject any and all bids and to waive irregularities and informalities in the bids. The bid will be awarded on a lump sum basis. The County School Board reserves the right to negotiate project price and time with the lowest responsive and responsible bidder if adequate funds are not budgeted to undertake this project.

The Prince William County School Board is an equal opportunity employer.

END OF INVITATION TO BID