School Board Conflict of Interest

Each Prince William County School Board member shall be furnished with the latest copy of the Virginia State and Local Government Conflict of Interests Act and shall be familiar with the content and intent of the Act, as required by law. Each member of the School Board is responsible for filing all disclosure statements and/or declarations regarding potential or actual conflicts of interest as may be required by the Act. The Clerk of the School Board (Clerk) shall maintain all such records and make them available for public inspection for a period of five years from the date of recording or receipt.

The Division Superintendent (Superintendent) is responsible for ensuring that all employees of the Prince William County School Board are familiar with the Virginia State and Local Government Conflict of Interests Act and the Ethics in Contracting Act, and that they are aware of the Prince William County School Board’s expectations for compliance with both the word and intent of the law as required by Policy 503.01, “Conflicts of Interest.”

The members of the Prince William County School Board, the Clerk, and the Superintendent (or designee) are responsible for monitoring and implementing this policy.

This policy and any related regulations shall be reviewed at least every five years and revised as needed.


Adopted: October 21, 1992
Revised: October 3, 2018