FISCAL MANAGEMENT

Procurement Card Management

This policy provides for the operation of a Prince William County Public Schools (PWCS) Procurement Card program.

The purpose of the PWCS Procurement Card program is to establish a more efficient, cost-effective method of purchasing and paying for goods and services within established limits.

This program is designed to reduce the number of purchase orders and checks issued, thereby enhancing efficiency and cost-cutting measures within the agency.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for implementing and monitoring this policy.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for reviewing this policy in 2016.

Adopted: February 6, 2013
Revised: February 13, 2013

PRINCE WILLIAM COUNTY SCHOOL BOARD