SUPPORT SERVICES

Sealed Competitive Bidding, Negotiations, and Modifications

Purchases from nongovernmental sources where the estimated total cost of the materials, equipment, supplies, and/or services exceeds $100,000, shall be made by the Purchasing Office through advertised sealed competitive bidding (i.e., the issuance of an Invitation for Bid, IFB) or competitive negotiation (i.e., the issuance of a Request for Proposal, RFP) as provided by law.

The Prince William County School Board desires that high quality goods and services shall be obtained in a fair and impartial manner, that all qualified vendors have access to public business, and that no offeror is arbitrarily or capriciously excluded. All formal solicitations shall contain clauses and requirements as required by law and policy.

A contract may include provisions to modify or cancel requirements. A fixed-price contract may not be increased by more than 25 percent of the amount of the contract or $50,000, whichever is greater, without the advance written approval of the School Board as described in Policy 470.08.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for implementing and monitoring this policy.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for reviewing this policy in 2019.


Adopted: November 29, 2000
Reviewed/Revised: October 12, 2016

PRINCE WILLIAM COUNTY SCHOOL BOARD