SUPPORT SERVICES

Prince William County School Board Contract Approval

The Prince William County School Board delegates authority to the Supervisor of Purchasing to award contracts and approve purchase orders and change orders for the procurement of goods and services (professional and nonprofessional) and construction up to and including $250,000. Contract awards and change orders exceeding $250,000 shall be submitted to the School Board on the Consent Agenda for approval. When a delay in authorization to proceed with a change order less than $250,000 will impede the progress of construction, the Superintendent of Schools may authorize and approve the change order. When such an amount is $250,000 or greater, it shall be referred to the School Board for approval. Such approval may be obtained by conducting a poll of the School Board members.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for implementing and monitoring this policy.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for reviewing this policy in 2019.


Adopted: September 3, 1997
Reviewed/Revised: October 12, 2016

PRINCE WILLIAM COUNTY SCHOOL BOARD