HUMAN RESOURCES

Lay-off and Recall

The Superintendent shall develop rules and regulations for reduction-in-force (RIF) and recall of all employees.

A RIF may occur when the position to which an employee has been assigned is abolished or when there is an anticipated or actual lack of funds or work.

The Associate Superintendent for Human Resources (or designee) is responsible for implementing and monitoring this policy.

The Associate Superintendent for Human Resources (or designee) is responsible for reviewing this policy in 2017.