Compensation and Reimbursement of School Board Members

The Prince William County School Board may pay each of its members an annual salary not to exceed the amount set forth in the Code of Virginia. Each School Board member shall be paid according to regular payroll procedures as provided by policy and regulation.

School Board members may be reimbursed for expenses related to the performance of their official duties in accordance with law and with the policies and regulations governing reimbursement for employees, including Regulation 382.01-1, “Employee Reimbursement.” Expenses for which School Board members may be reimbursed, or which will be paid for directly by PWCS, include the following:

- Mileage to and from official School Board functions and activities outside a member’s district (other than local School Board meetings), including attendance at local, state, and national programs providing educational or professional development activities for school boards.
- Other transportation costs associated with a School Board member’s attendance at such activities, programs, or official School Board functions, including parking, baggage fees, tips, airfare, rapid transit, subway, taxi, or similar modes of transportation.
- Lodging reimbursement for accommodations for overnight travel associated with a Board member’s attendance at such programs, activities, or official School Board functions.
- Meals for working meetings related to official School Board business and/or associated with approved travel.
- Work-related supplies and materials necessary for a School Board member to carry out the business of the School Board.
- Internet and related technology fees when necessary for the School Board member to communicate with others on the business of the School Board.

All supplies, materials, furnishings, technology, and other property which is provided to School Board members, or for which members are reimbursed, remains the property of the Prince William County Public Schools and must be returned to PWCS upon the School Board member’s departure from office.

School Board members must comply with all requirements of Regulation 382.02-1 in order to obtain approval and reimbursement of such expenses.
Compensation and Reimbursement of School Board Members (continued)

The Associate Superintendent for Finance and Support Services (or designee) is responsible for implementing and monitoring this policy.

This policy and any related regulations shall be reviewed at least every five years and revised as needed.


Adopted: October 21, 1992
Reviewed: October 17, 2018

PRINCE WILLIAM COUNTY SCHOOL BOARD