GENERAL SCHOOL ADMINISTRATION

Census of School Population

When a school census is required, the Associate Superintendent for Finance and Support Services shall assign the task to the appropriate administrative office. Procedures for the taking of the school census shall be summarized and maintained for future reference.

The Associate Superintendent for Finance and Support Services, or designee, shall be responsible for implementing and monitoring this regulation.

The Associate Superintendent for Finance and Support Services, or designee, shall be responsible for reviewing this regulation in 2011.