GENERAL SCHOOL ADMINISTRATION

Interruptions in the School Day

It shall be the responsibility of the principal to identify and schedule activities and announcements in such a way as to protect instructional time from unnecessary interruptions and intrusions.

Principals shall monitor the number of school assembly programs and/or pep rallies to ensure that the instructional program is not jeopardized. It is suggested that principals limit the number of school-wide assembly programs to an average of one per month.

The principal must approve any presentations made to classes and/or large groups by individuals or organizations not directly connected with the school. Approval shall be based upon the contribution of the activity to the school program and the correlation to and the enrichment of the county curriculum.

Distribution of posters, bulletins, announcements or any other communication from individuals and organizations not directly connected with the school must be approved under the guidelines in Regulation 925-1.

The scheduling of athletic activities at the middle and high school levels shall be developed in such a way as not to interrupt the student athletes’ instructional day. Early dismissal for participation in an athletic activity is to occur only under exceptional circumstances and when approved by the appropriate Level Associate Superintendent.

Teachers shall plan instructional time in such a way as to carry out their responsibilities for attendance and other classroom management activities to allow the maximum time on task and to protect the instructional time in the classroom.

The principal and appropriate Level Associate Superintendent (or designee) is responsible for implementing and monitoring this regulation.

This regulation and related policy shall be reviewed at least every five years and revised as needed.

PRINCE WILLIAM COUNTY PUBLIC SCHOOLS