Authorized School Bus Passengers

I. General – The purpose of this regulation is to clarify who is authorized to ride Prince William County school buses. In general terms, pupil transportation services are provided for regular education kindergarten through grade 12 students and special education students ages 2 through 21. Virginia School Law also permits the use of school buses to support certain governmental programs such as Parks and Recreation programs. (Procedures for providing transportation services to public agencies are contained in Regulation 434-1.)

II. Individuals who are authorized to ride Prince William County school buses include the following:

A. Prince William County Public School students;

B. Approved pre-school child, grandchild, or ward of the individual bus driver (three months of age or older);

C. Full-time and part-time regular employees (including temporary or substitute employees) of Prince William County Public Schools based on space availability on existing bus routes and the Supervisor of Bus Operations’ advanced approval;

D. Chaperones, approved by the school principal, on field and athletic trips (from the school, on the trip, and back to the school);

E. Participants of approved governmental programs;

F. Parents of Head Start students; and

G. Parents of students when shuttle bus service for school orientations, graduations, or other special events has been approved by the Superintendent of Schools or a designated representative.

III. Individuals who are not authorized to ride Prince William County school buses:

A. Friends or relatives of the bus driver (other than school students or employees as described in B and C above);
B. Visiting students from other school divisions unless approved in advance by the school principal and the appropriate transportation coordinator; and

C. Friends, relatives, or non-student children of chaperones, sponsors, or coaches on field, athletic, or CBI trips.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for implementing and monitoring this regulation.

The Associate Superintendent for Finance and Support Services (or designee) is responsible for reviewing this regulation in 2018.