Disclosure of Personal Interests and Commitment to Avoid Conflicts of Interest with Employment by the Prince William County Public Schools


2. Pursuant to my contract of employment and/or Athletic Coaching Contract and/or Extracurricular Activity Sponsorship Contract with School Personnel with the Prince William County School Board, I recognize that my failure to adhere to all applicable laws, including Virginia’s Conflict of Interest Act, and/or School Board policies and regulations provides just cause for the termination of my employment.

3. I hereby disclose that I have a personal interest\[1\] in the following business(es) or property:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

\[1\] A personal interest in a business or property exists if a financial benefit or liability accrues to you or an immediate member of your family (a spouse or any other person who resides in your household and is dependent upon you) by reason of:

(1) An ownership interest in such business which exceeds three percent of the total equity of the business; or
(2) Annual income that exceeds, or may reasonably be anticipated to exceed, $5,000 from ownership in real or personal property of such business; or
(3) Salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by such business that exceeds, or may reasonably be anticipated to exceed, $5,000 annually; or
(4) Ownership of real or personal property if the interest exceeds $5,000 in value and excluding ownership in a business, income, or salary, other compensation, fringe benefits or benefits from the use of property; or
(5) Personal liability incurred or assumed on behalf of such business if the liability exceeds three percent of the asset value of the business; or
(6) An option for ownership of such business or real or personal property if the ownership interest will consist of subparagraphs (1) or (4) above.
4. I agree that I will not allow my personal interest in such business(es) or property to conflict with or influence me in carrying out the duties and responsibilities arising out of my employment/contract with the Prince William County School Board, and will take all reasonable measures identified below, as requested by my supervisor and/or the Division Superintendent’s designee, to avoid any conflicts of interest or the appearance thereof.

I have reviewed this disclosure form and specific steps listed to mitigate any real or perceived conflicts of interest. I am aware I am responsible for approving, monitoring, and documenting these measures.

Signature __________________________ Date __________

C: Principal
   Director of Student Learning
   Supervisor of Substitute and Temporary Employment