INSTRUCTION

Awarding Standard Units of Credit for Courses Taught by Special Education Teachers to Students Placed by the School Division in Private Schools and Provision of a Prince William County Standard or Advanced Diploma

When a student with disabilities is placed by the School Division in a private school, courses may be taught by teachers from that school and credit granted toward a standard or advanced diploma if the Individualized Education Program defines that the student is working toward one of these diplomas and the following criteria are met:

I. The private school is listed by the State Department of Education as a school accredited by the Virginia Council for Private Education as an accredited secondary school.

   AND/OR

II. The course work is comparable in scope and sequence to general education counterparts including Standards of Learning (SOL) for verified credits.

III. A minimum of 140 clock hours of instruction is provided for each course.

IV. There are stated procedures for evaluating the progress of the student toward the course objectives which assure that the student has attained the expected skills and knowledge. The required documentation shall include, but not be limited to:

   A. The objectives, which are basic course requirements, shall predetermine for each course prior to instruction.

   B. A checklist shall be maintained for each course which monitors the date each basic objective is considered mastered.

V. The teacher providing the instruction is either certified to teach the subject matter or confers with a teacher certified to teach the subject matter. Both individuals sign a statement which documents that the required criterion has been met to fulfill the requirements of the standard unit of credit. When deemed appropriate, the completion of the requirements may exceed the school year and be carried over to the next year.

VI. The Prince William County Public Schools grading scale as defined in Regulation 661-3.
VII. The student has met the requirements for graduation as outlined in Regulation 662-4B.

The Associate Superintendent for Special Education and Student Services (or designee) is responsible for implementing and monitoring this regulation.

This regulation and related policy shall be reviewed at least every five years and revised as needed.