COMMUNITY RELATIONS

Relations with Community Organizations

Public School and Educational Technology Foundations

All public school and educational technology foundations associated with the Prince William County Public Schools shall meet the requirements set forth in this regulation before such foundations are permitted to undertake any project, activity, or operation associated with the School Division, or are granted access to students, staff, or school operations.

I. Public School Foundations

A public school foundation is a non-stock, nonprofit corporation, established for the express purpose of implementing a public/private partnership to implement public school improvement projects approved by the Prince William County School Board. A “public school project” means any project designed to achieve an educational purpose, as identified in the Virginia Code.

II. Educational Technology Foundations

An educational technology foundation is a non-stock, nonprofit corporation, established for the express purpose of implementing a public/private partnership to expand access to and improve the quality of educational technology in the Prince William County Public Schools. “Educational” technology means any software, hardware, or other equipment or infrastructure or technical assistance or instruction in the use of such software, hardware, or other equipment or infrastructure relating to the School Division’s educational technologies.

III. Establishment and School Board Approval

A. All public school and educational technology foundations associated with the Prince William County Public Schools must be approved by the Prince William County School Board before they are permitted to undertake any project or activity associated with the School Division, granted access to students, staff, or school property, or represent that they are associated with the School Division or with any department or school within the Division.

B. Such foundations may only associate themselves with the Prince William County Public Schools if they:

   i. Have been established directly by the Prince William County School Board through a formal action or resolution;
ii. Have been established on behalf of the Prince William County School Board by a third party to whom the School Board has expressly delegated the authority to establish such a foundation through formal action or resolution, or by the adoption of a policy providing for such delegation; or

iii. Have been established by the Prince William County School Board through a written contract between the School Board and a corporation, as defined at Sections I and II of this regulation. Any such contract may take the form of a memorandum of agreement or memorandum of understanding, to be signed by the Chairman of the School Board with the approval of the School Board, and by a duly authorized representative of the foundation.

C. In order for such public school or educational technology foundation to obtain the approval of the Prince William County School Board, the School Board must first:

i. Review and approve the Articles of Incorporation and by-laws of each such non-stock, nonprofit corporation;

ii. Establish a system of accounting to protect public funds;

iii. Establish agreement that, upon dissolution of such corporation, any assets remaining after payment of just debts shall be transferred to and become the property of the School Board, or if a regional effort, the procedure by which the property may be divided among school boards;

iv. Require, in any instance in which the Prince William County School Board advances, contributes or loans funds to the corporation, that such contract shall provide for the posting of a bond with surety by the officers of such corporation conditioned to protect the rights of the School Board;

v. Establish terms for the allocation of any profits or revenues between the School Board and the corporation; and

vi. Take such other steps as may be necessary to comply with applicable law.

D. Upon approval by the Prince William County School Board, any public school or educational technology foundation associated with the Prince William County School Board shall keep on file with the Associate Superintendent for Communications and Technology Services the following:

i. An up-to-date copy of the foundation’s Articles of Incorporation and By-laws, and any amendments thereto;
ii. An executed copy of any contract, memorandum of agreement or memorandum of understanding, any ancillary contracts, agreements, or amendments thereto, and any accounting, audit reports, or other financial documents required by the School Board, as requested by the Associate Superintendent for Communications and Technology Services or the Director of Finance for the Prince William County Public Schools.

IV. **Prohibited Conduct by School Employees**

A. No employee of the Prince William County Public Schools, acting on behalf of the School Division, shall enter into any contract, memorandum of agreement or memorandum of understanding, or any other agreement with any corporation or foundation seeking an association with the Prince William County Public Schools without express approval by the School Board.

B. No employee of the Prince William County Public Schools shall serve as an officer, member of the Board of Directors, registered agent, employee, representative, or other agent of any public school or educational technology foundation, unless expressly approved by the School Board.

C. The provisions of Virginia’s Conflict of Interest Act shall govern relationships between school employees and any public school or educational technology foundation.

The Associate Superintendent for Communications and Technology Services (or designee) and the Level Associate Superintendents are responsible for implementing and monitoring this regulation.

The Associate Superintendent for Communications and Technology Services (or designee) is responsible for reviewing this regulation in 2015.