



Prince William County Public Schools

Career and Technical Education Advisory Council Agenda

Staff Contact: Dr. Sarah Martin, Director, Career and Technical Education

Date: February 24, 2026

Time: 8 – 9:30 a.m.

Location: C.D. Hylton High School, 14051 Spriggs Rd, Woodbridge, VA 22193

Members Present: Russell Keating, Sara Smith, Andrew Miller, Heather Stietzel, Jackie Roskos (Zoom), Mike Guttman, William Mehr, Josh Labrie (Zoom), Dr. Anaid Shaver, Jennifer Sims

Guests: Michele Weatherly (Zoom)

Staff Present: Dr. Sarah Martin, Kendra Stacks, Nasir Ayoub, Danielle Meyer Kuhn, Christine Good, Tim Vaughan, Ben Stodola

Members not Present: Todd Grover, Melissa Boyle, Wendy Downey, Autumn Brown

1. Call to Order

- The meeting was called to order at 8:06 a.m.

2. Public Comment – None

3. Approval of Minutes

- Draft of the December 16, 2025 meeting minutes were shared via email in advance.
- Mr. Russell Keating moved to approve the minutes as presented. Dr. Anaid Shaver seconded the motion.
- The ayes have it and the motion carries. The minutes are approved as presented.

4. Information Items

- CTE Celebrations
 1. Dr. Sarah Martin highlighted awards earned by CTE Support Staff members.
 2. Dr. Martin talked about the Virginia Teachers for Tomorrow (VTfT) program and the connection with Northern Virginia Community College (NVCC) for Dual Enrollment (DE) credits for a Career Studies Certificate (CSC). She played the video from Communications highlighting the program at Patriot High School.

3. Dr. Martin shared some Career and Technical Student Organization (CTSO) competitions coming up for state leadership.
 - Mr. Drew Miller shared that they have paired with Toro for partnerships. Students are working in professional settings through this partnership, in various areas, such as marketing, etc. They have about \$300,000 worth of equipment from the organization that they can use to support their students. They are opening a new turf grass research center to support those who are interested in continuing their education. There are several universities who are already onboard to support World Cup research in about 4 years.
 4. Dr. Martin shared a video of a project in a Production System's course at Unity Reed High School to support a student at West Gate Elementary School who reads in braille to learn her continents.
- CTE Comprehensive Local Needs Assessment (CLNA)
 - Mrs. Christine Good shared details of the CLNA.
 - This is a federally required assessment every 5 years to support the Perkins Local Plan. We are looking to align three areas within the Perkins Local Plan.
 - This is a 6-section plan that we are preparing. There are four areas in which we are seeing growth in our area.
 1. Architecture & Construction
 - a. Growth in electricians, construction laborers, and plumbers and pipefitters
 2. Business Management and Administration
 - a. Growth in general and operations managers, project management specialists, and human resources specialists
 3. Health Science
 - a. Growth in Nurse Practitioners, Medical Assistants, and health information tech.
 4. Information Technology
 - a. Growth in network architects, software developers, and information security analysts
 - Mrs. Good explained that 2020 – 2034 pertains to the growth above. We need to be prepared with relevant and rigorous instruction in these areas, especially to support the local workforce. This will help support our Perkins Local Plan for funding priorities.
 - Dr. Martin asked attendees, "Is there anything in these four areas that you do not see represented in your scope of work?"
 - Mr. Mike Guttman explained that the cybersecurity area is over-saturated.
 - Mr. Russ Keating stated, "If you are not already at the Journeyman level, do not bother looking."
 - Dr. Martin asked attendees, "How might we challenge up?"
 - Ms. Heather Stietzel shared, "Artificial Intelligence (AI) is huge. If we can train these students to do cybersecurity, maybe they can be the ones to support AI."

- Mr. Guttman stated, “Same thing with those going in Software Engineering. AI is taking the entry level jobs for those going into software engineering career fields. Sharing expectations up front with students that you might need certain relevant skills set or a Bachelor's Degree to support.”
 - Dr. Martin asked attendees, “What have you seen about data science / data scientists?”
 - The next edge of growth, we like to see where we are and where we want to go. Our students and staff have access to AI programs such as CoPilot and ChatGPT. AI can generate statistics for you.
 - Dr. Martin asked, “Where do we see CTE programming going?”
 - In house, we are hiring those data scientists and data engineers to support data requests within the school division.
 - Ms. Stietzel shared, “Clawd is something I have been working with this week and it produced an entire program plan in a matter of minutes.”
 - Mrs. Good and Mr. Tim Vaughan support our curriculum committees.
- Freedom High School students will be working with NVCC for a Mechatronics program in 2027-28.
- Dr. Martin shared upcoming CTE events and CTEAC meetings.
- Dr. Shaver shared two announcements.
 1. For the fall we will be looking to have college and career fairs for our high schools - Gainesville High School and Forest Park High School for the 2026-27 school year. We will be working with SPARK to see if there might be a venue to better support a collaborative event for the fall.
 2. She is working with Georgetown University of Medicine to support summer interns for those in Health Science course. This is a focus group. Georgetown already implements this model with DC Public Schools. We hope to have students share their interests in the upcoming opportunity for the students.

5. New Business

- Dr. Martin shared the Perkins Local Plan 2026-27.
 - Performance Measures
 - We look at academic attainment and competency records. Teachers maintain and support competency records for all students enrolled in their courses.
 - CTE reviews the annual performance summary to see what has or has not yet been met to support. This is broken down into two main categories, all students and special populations. This data is all based on CTE program completers. Those who have taken two or more courses and have graduated.
 - Those in CTE graduate at a higher rate than those not enrolled in CTE courses.
 - Dr. Martin reviewed the Annual Performance Review (APR) summary with attendees to share the different types of performance measured used to support the Pekins Plan.
 - Required Use of Funds
 - Dr. Martin shared an overview of the Perkins Planning Budget.

- Seventy percent of the funds come from students in grades 5–12 identified as living in poverty, and the remaining thirty percent from overall PWCS enrollment.
- We support 8 program areas and over 140 courses. We provide a lot of money to teacher professional development conferences and to bring in professional education consultants.
- Use of CLNA for Perkins Plan
- Mr. Keating asked if there was a motion to accept the Perkins Plan.
 - Ms. Stietzel motioned to accept the Perkins Plan as presented. Mr. Drew Miller seconded the motion.
 - The ayes have it and the motion carries.
- Dr. Martin shared a timeline of the Perkins Plan submission process for local and state submissions.

6. Adjourn

- Mr. Josh Labrie moved to adjourn the meeting. Ms. Stietzel seconded the motion.
- The ayes have it and the motion carries. The meeting was adjourned at 9:10 a.m.

For more information about the Career and Technical Education Advisory Council meetings, please visit www.pwcs.edu/cte.