Agenda

6:00 **Welcome**

6:05 **Grading Regulation Updates**

- Dr. Stephanie Soliven, Associate Superintendent of Teaching and Learning

7:05 **Break**

7:15 **Guidelines and Expectations**

- Ms. Vanessa Olson, Superintendent's Advisory Council on Instruction

7:45 **Work Session for November Meeting**

- Flexible options for credit, State accreditation, and SOL cut score updates.

8:00 **Closing & Adjourn**

Superintendent's Advisory Council on Instruction

Grading Regulation Updates

Dr. Stephanie Soliven, Associate Superintendent for Teaching and Learning

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Break time!

Superintendent's Advisory Council on Instruction

Council Member Training

Vanessa Olson, Chair

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Officers and Administrators

Facilitator : Dr. Ashley Cramp, Director of Student Learning

Council Chair: Vanessa Olson

HS: Claudia Smith
MS: Charla Walker
ES Eastern: Erika Frazier
ES Central: Heather McFarley
ES Western: Christy Weeden
Secretary: Magally Hurtado
Student Representative (Central) – Petra McMahan
Student Representative (Eastern) – Bahar Cyrus
Student Representative (Western) – Cameron McGee

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Overview

SACI is the acronym for the Superintendent's Advisory Council on Instruction.

- You may hear it pronounced as "sack-ee".
- SACI will be referred to as the "Council".

Your Role

- Representative of your school's interests, not necessarily your own.
- Staff can direct you to the appropriate part of the organization to address any personal concerns you might have.

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Overview

Council's role

- We are here to provide feedback and input on commendations within the Division and area of improvement.
- The purview of this council is not to make policy.
- We offer suggestion and advice, but do not dictate the direction of the Division.
- This Council is informational **not** confrontational.
- This Council provides the opportunity for administration to get direct feedback/ideas from parents on School Division programs.
- This Council provides you the opportunity to ask questions and to participate in discussions and breakout sessions.

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SACI

SACI IS/DOES	SACI ISN'T/DOESN'T
Reports to the Superintendent	Report directly to the school board.
Works on the long-term vision for the division	Typically work on immediate changes
Have a direct voice to the School Administration through the Annual Report	A place for confrontation
Learns directly from senior staff	Dictate policy
A place for learning	
A place to connect with representatives across the division	
A place for collaboration	
Have a year long full feedback cycle	

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SACI : Long-term priorities

Example: Budget

Annual Budget timeline—

- July- senior staff starts working on the budget for the following year. Priorities are identified.
- Fall- work is conducted on building the annual budget for the following year.
- January- Annual Capital Improvement Plan (CIP) is traditionally presented to the School Board
- February- First Wednesday in February the proposed budget is presented to the School Board. This is a work in process. This budget will be adjusted based on feedback from the community, work sessions of the school board, funding changes from the County Board of Supervisors, and the State.
- March- the School Board adopts the budget and sends to the County Board of Supervisors
- April-The budget is approved by the County Board of Supervisors.

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Where does SACI fit in to the Budget process?

- We will have a direct presentation of the Annual Budget; typically, this is the second Thursday of February. This will be your opportunity to ask questions.
- Along with any citizen, you may bring up any concerns as part of the public review and work sessions with the School Board.
- Annual Report- during the annual report writing process we identify our priorities for the division. This information is presented to the Superintendent, and this helps to provide information as they develop priorities for the next school year's budget.
- This year we are working to learn about what is and is not happening in the division in relation to instructional practices. This helps us make informed recommendations for practices and priorities moving into the following year. This year we are working to help inform the 2028 budget.

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SACI Influence

There may be times when the Superintendent requests immediate feedback on a project. Some examples have been updates to the homework regulation and the Strategic Plan. We may be asked to review information and provide direct feedback. This will happen at the discretion of the Superintendent.

We have also been asked to participate in additional work groups (Standards Based Grading, Communication, Calendar) to provide feedback from the parent perspective.

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Attendance Expectations

- Every school is represented each month by primary or alternate.
- Primary representative expected to contact the alternate to attend in his/her place when needed.
- If neither representative can attend, please contact the Chair so the absence can be excused.
- We meet in subgroups for discussions based on level and Associate Superintendent.

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Communication

- Communication from the Council will primarily take place via the SACI page on the pwcs.edu webpage.
- PWCS.edu > About > Advisory Committees > Superintendent's Advisory Council on Instruction.
- On our webpage you will find agendas, minutes, presentations, and can access the Annual Report from prior years. We will also communicate with you via email.

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Calendar for the Year

Second Thursday from October through May from 6-8 p.m.

- When schools are closed on the meeting dates, alternatives are posted.
- In-person meetings are held at the Kelly Leadership Center.

- Cancellation of meeting—If schools are closed due to weather our meeting will be canceled (includes full day cancellations and cancellations of after school activities).

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Duties of Representatives

- Listen to the presentation and to take notes.
- Minutes will be provided following the meeting, but they may not be available prior to your school's advisory council meetings.
- Opportunity to ask questions about the presentations and to participate in discussions/breakout sessions on the following month's topics.
- Take the information presented back to your own school's advisory councils. Be an active member of your school's advisory council.
- Format of the report-out should be determined with your school's principal.
- It is strongly encouraged that you familiarize yourself with the Strategic Plan: PWCS Elevate 2030: Our meetings will align with the commitments presented within the Strategic Plan.

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Voting

- When the need arises for a vote, the vote is to reach consensus. Each school has one vote.
- It is typically the primary representative who votes, with the alternate voting when the primary representative is not in attendance.
- Votes are held to approve the meeting minutes, the Annual Report, and for elections.
- Additional votes may also be held throughout the year.

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Subcommittees

- Subcommittees will be formed throughout the year to conduct additional responsibilities that cannot be performed within a normal meeting.
- Examples of such subcommittees are the Annual Report Writing Committee or the Bylaws Review Committee.
- These subcommittees are voluntary and typically only meet in person once or twice.

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Annual Report

- At the end of each academic year, the Council formulates an Annual Report that is presented to the Superintendent.
- Items for the report have traditionally been taken from the topics covered by the Council throughout the current academic year.
- Additional questions/concerns are identified by the representatives in relation to those topics.
- Areas of commendation throughout the Division are also identified.
- A list of possible new topics is also identified that will be used to guide the agenda for the following year.
- A writing committee meets to discuss the topics identified by the entire Council.
- A draft report is generated and presented to the whole Council for approval.

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Elections

- During the final meeting of the year, elections are held for officers for the following year.
- Any interested member of the council may run for election.
- A candidate must have a student at the level they wish to represent.
- Chair and Secretary must have a student in PWCS and each Vice Chair must have a student at that level.

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- Flexible Options for Credit
  - Dr. Ashley Cramp, Director of Student Learning
- State Accreditation and SOL Score Update
  - Dr. Tim Neall, Director, Research, Assessment, and Data Services
  - Dr. Paul Parker, Supervisor of Testing

Next Meeting:
November 12, 2026

Flexible Options for Credit

- Dr. Ashley Cramp, Director of Student Learning

State Accreditation and SOL Score Update

- Dr. Tim Neall, Director, Research, Assessment, and Data Services
- Dr. Paul Parker, Supervisor of Testing

Closing and Adjournment