

**PRINCE WILLIAM COUNTY PUBLIC SCHOOLS
Fraud, Waste, and Abuse Reporting Form (Revised April 2026)**

This form is used to report concerns involving suspected fraud, waste, abuse, or other serious misconduct impacting Prince William County Public Schools (PWCS). Reports may be submitted confidentially. You may remain anonymous; however, providing contact information may help if follow-up clarification is needed.

Completed forms may be submitted by:

- **Email:** Fraud@pwcs.edu (not anonymous)
- **Mail:** PWCS Office of Internal Audit, P.O. Box 389, Manassas, VA 20108

You may complete this form electronically and retain a copy for your records.

General Information

Date of Report: _____

Location of Incident (school, department, or site):

Description of the Concern

Please describe what you observed or believe may have occurred.

Include relevant details such as dates, locations, and actions taken.

(Focus on *what happened*, not conclusions.)



Individuals Involved (If Known)

Please list any person(s) you believe may be involved or may have relevant knowledge.
(Names, titles, departments—if known.)

Financial Impact (If Known)

Estimated dollar amount involved (approximate, if known):

- Unknown Under \$1,000 \$1,000 - \$10,000 Over \$10,000

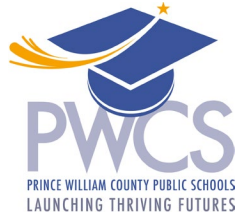
Optional explanation:

Supporting Evidence

Please describe or attach any evidence you may have (if available):
(e.g., documents, emails, photographs, transaction records, equipment numbers, vehicle tags)

How Did You Become Aware of This Matter?

- Observed firsthand
 Informed by another person
 Reviewed documents or records
 Other (please describe):



Additional Information

Please provide any other information that may assist in reviewing this matter:

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Reporter Information (Optional)

You may leave this section blank if you wish to remain anonymous.

Name:	
Email:	
Phone:	
Department/Relationship to PWCS (if applicable)	

Good-Faith Statement (Optional but Recommended)

I believe the information provided is accurate to the best of my knowledge and is submitted in good faith.