



Superintendent's Advisory Council on Sustainability

Meeting Minutes from June 10, 2025

Independent Hill Complex, Building 52, Training Room

Meeting Outcome:

Members will discuss and propose final recommendations for Energy & Sustainability to present to the Superintendent on behalf of the Council.

Members in Attendance:

Jessica Doiron	Jennifer Heilen	Ashley Johnson	Kristy Jones	Karen Juarez
Leah Moore	Jessica Oswalt	Sarah Plumitallo	Jennifer Reed	Cecily Salvador
Sean Spence				

Members Absent:

Victoria Almendras	Tate Jordan	Joshua McKelvey	Kate Murphy	Andrew Thompson
Corinne Vetter	Audrey Wideman			

PWCS Facilitators/Observers:

Samantha Burdette	Aleta Deans	Jesse Gubert	James Higgins	Melinda Landry
Jennifer Rokasky	Jessica Weimer			

Agenda Item	Most Responsible Person	Comments
Call to Order	Jessica Doiron, Chair	<ul style="list-style-type: none"> Dr. Doiron called the meeting to order at 6:00 p.m.
Opening Remarks and Approval of 03.25.2025 Meeting Minutes	Jessica Doiron, Chair	<ul style="list-style-type: none"> Motion to approve 03.25.2025 minutes: Jennifer Reed, second by Cecily Salvador. Motion passed: 8-0, 2 not present at vote.
Citizen Comment Time	Jessica Doiron, Chair	<ul style="list-style-type: none"> 1 citizen signed up to speak: Eric Fagerholm, Master Naturalist <ul style="list-style-type: none"> Pattie Elementary School: Planted 10 trees for just \$100 – an inspiring, budget-friendly green initiative. Kids learned about the importance of nature and did the planting themselves.
Discuss SY 2024-25 Recommendations – Breakout Groups (3-5 Recommendations)	Jesse Gubert, Energy & Sustainability Team	<ul style="list-style-type: none"> Review of potential recommendations (agreed upon by group at last SACS meeting): <ol style="list-style-type: none"> Central Office Green School Group Funding Additional FTEs Prioritize high-performance building upgrades and sustainability in CIP process Expand outdoor learning environments Composting and food share programs Enhance indoor environmental quality Broke out into groups to discuss prioritization of each recommendation – 3 groups of 3 people.
Discuss SY 2024-25 Recommendations – Whole Group Discussion/Vote	Jessica Doiron, Chair	<ul style="list-style-type: none"> After group discussion, the entire council reconvened. Each group suggested changes for consideration: <ul style="list-style-type: none"> Sarah Plumitallo – Acknowledged ongoing curriculum and standards changes, especially in elementary schools. Group consolidated initiatives for financial efficiency: composting and food share with FTEs; outdoor learning with a pilot program; and

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		<p>high-performance building upgrades with indoor environmental quality improvements.</p> <ul style="list-style-type: none"> ○ Jessica Doiron – The group combined high-performance building upgrades with indoor environmental quality improvements, and merged FTE considerations with the composting and food share program. ○ Jennifer Heilen – The group integrated FTEs into the programs to help move them beyond the concept phase and ensure implementation. ○ Overall combinations suggested: <ul style="list-style-type: none"> ▪ Combine "Prioritize high-performance building upgrades and sustainability in the CIP process" with "Enhance indoor environmental quality." ▪ Combine "Expand outdoor learning environments" with both "Funding additional FTEs" and a pilot program. ▪ Combine "Composting and food share programs" with "Funding additional FTEs." ● Group voted, outcome (1 being the most number of votes, 10 being the least number of votes): <ul style="list-style-type: none"> ○ Combine “Prioritize high-performance building upgrades and sustainability in CIP process” + “Enhance indoor environmental quality” + “Funding additional FTE” ○ Combine “Composting and food share programs” + “Funding additional FTE” ○ Combine “Expand outdoor learning environments” + “Funding additional FTE”

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		<ul style="list-style-type: none"> ○ Combine “Expand outdoor learning environments” + Pilot ○ Composting and food share programs ○ Expand outdoor learning environments ○ Funding additional FTEs ○ Prioritize high-performance building upgrades and sustainability in CIP process ○ Central office Green School Group ○ Enhance indoor environmental quality ● Group worked together to refine the language of each recommendation: <ul style="list-style-type: none"> ○ Prioritize high-performance building upgrades and add sustainability investments to non-high-performance buildings in the CIP process. As part of this prioritization, PWCS will enhance indoor environmental quality, focusing on air quality, lighting, acoustics, and occupant comfort. To facilitate this process, support the continue strategic request for staffing and recommend an additional FTE (1.0), a Green Building Manager, for FY27 to bolster the capacity of Energy & Sustainability Team. <ul style="list-style-type: none"> ▪ Motion: Jessica Oswalt, second by Jennifer Reed; 9-0, 1 not present at vote. Motion passed. ○ Recommendation: Expand outdoor learning environments for equitable, place-based, experiential learning, and create lessons to support the instructional core by funding an

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		<p>outdoor learning coordinator (1.0 FTE) to build the capacity of the Energy & Sustainability team. using the building as a teaching tool, and reducing greenhouse gas emissions.</p> <ul style="list-style-type: none"> ▪ Motion: Leah Moore, second by Cecily Salvador; 9-0, 1 not present at vote. Motion passed. ○ Recommendation: Increase the landfill diversion rate by reducing waste, to include composting and food share programs; reusing items where possible; and recycling. This initiative will be supported with the addition of 2.0 full time equivalent employees to build the capacity of the Energy & Sustainability team. <ul style="list-style-type: none"> ▪ Motion: Jennifer Reed, second by Cecily Salvador; 9-0, 1 not present at vote. Motion passed.
Chair's Corner	Jessica Doiron, Chair and Jessica Weimer, Supervisor, Energy & Sustainability Team	<ul style="list-style-type: none"> • Term Updates: Some members' terms are ending in September 2025. Staff will reach out to see if members would like to continue on the council. • New Term Structure: PWCS has updated its regulations – Members now serve one-year terms and can be reappointed as long as they and their appointer wish to renew another term. • Meeting Schedule: Next year's meeting yet to be determined. Expect 4-6 meetings, roughly one per quarter. Details will be shared this summer. • Stay Connected: Please keep an eye on your email over the summer for updates.

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Adjournment	Jessica Doiron, Chair	<ul style="list-style-type: none"> • The next meeting of the Full Council will be at the beginning of the 2025-26 school year (August or September). • Dr. Doiron adjourned the meeting at 8:24 p.m.