



Superintendent's Advisory Council on Sustainability Meeting Minutes

Date: Tuesday, January 23, 2024

Time: 7:00 p.m. – 8:30 p.m.

Location: Kelly Leadership Center, Room 1101 A/B

Members Present:

Aguilar, Anthony
Fleshman, Rico
Juarez, Karen
Porta, Earnie
Vetter, Corrine

Carney, Karen
Johnson, Kristine
Lin-Kissick, Lani
Santos, Abigail
Wideman, Audrey (Alt.)

Doiron, Jessica (Chair)
Johnson, Rob
Plumatillo, Sarah
Slater, Brian
Wheeler, John

Members Absent:

Calderone, Jackeline (Alt.)
Gonzales, Nic
Jones, Kristy

Carballo, Jonathan (Alt.)
Hogan, Charissa
Stouffer, Angela

Dodson, Ashley
Hopkins, Leyla

Others Present:

Almomen, Serene (Attune) Kochendorfer, Andrea (Attune)
Williams, Julius (PWCS - Environmental)

Energy & Sustainability Team Present:

Burdette, Samantha
Higgins, James
Weimer, Jessica

Conrad, Bryan
Jabara, Jeanne

Deans, Aleta
Landry, Melinda

Energy & Sustainability Team Absent:

Rokasky, Jennifer

Call to Order: The meeting was called to order by **Jessica Doiron**, Chair at **7:00 p.m.**

Meeting Objectives:

- Review and approve bylaws with recommended amendments.
- Receive presentation providing information about IEQ.
- Receive presentation providing information about Environmental Literacy Plan.
- Discuss member topics in a roundtable.

I. Opening – Jessica Doiron (10 minutes)

- Welcome
- Review agenda
- Approve previous meeting minutes
 - Previous meeting minutes are available on the [Superintendent's Advisory Council on Sustainability \(SACS\) website](#).
 - A. Aguilar made motion to approve previous meeting minutes.
 - L. Lin-Kissick, second.
 - 14 in favor, 0 opposed – Motion passed.
- Citizen comment time
 - No citizens were present to comment.
- Sub-Committee reports
 - High-Performance Buildings: Brief overview of Electric Vehicles (EV); review of the Arc User Guide; discussion of student engagement with sustainability/student liaisons;
 - Education: Outreach with county partners and the schools; community engagement plans/topics that students would like to see and how to get that information out (e.g. food waste);
 - Joint Environmental Task Force (JET) – last meeting was canceled, no details for annual report since JET has not approved the final version, but when it is approved it will be sent to the Council.

II. Presentation/Discussion Topics (Total Time: 60 minutes)

- Review and approve bylaws with recommended amendments (5 minutes)
 - Presenter: Jessica Weimer
 - Discussion:
 - » Review of recommended amendments
 - R. Fleshman made motion to approve the recommended bylaws.
 - J. Wheeler, second.
 - 14 in favor, 0 opposed – Motion passed.
- High Performance Buildings Presentation (30 minutes)
 - Presenter: Attune – Serene + Andrea
 - Discussion:
 - » Information about IEQ, IAQ, and sensors.
- Education Presentation (25 minutes)
 - Presenter: Melinda Landry
 - Discussion:
 - » Information about the Environmental Literacy Plan (ELP).
 - The ELP can be found on the [PWCS Website](#) on the [Energy & Sustainability Page: Environmental Literacy Plan](#).

III. Action Items and Follow-up (5 minutes)

- We need to present to the Superintendent + School Board in June, therefore anything we would like to present needs to be in place and discussed at the next meeting on March 19th. Please think of any recommendations that you would like to bring forward.
 - Previous Recommendations Matrix will be sent out for your review.
- March 19 meeting will not be at the KLC, but over at IHC. Location forthcoming.
 - We have already begun preparing for SACS Meetings SY 2024-25.

IV. Next Meeting Date and Adjournment (5 minutes)

- Date: Tuesday, March 19, 2024
- Time: Subcommittee Meetings @ 5:45 p.m.; Full Council Meetings @ 7:00 p.m.
 - Education Sub-Committee Meeting, Room TBD
 - High-Performance Building Sub-Committee Meeting, Room TBD
- Location: TBD

The meeting was adjourned by **Jessica Doiron** at **8:35 p.m.**