



PRINCE WILLIAM COUNTY PUBLIC SCHOOLS
Planned Fundraising Activities

School Year: _____ School: _____ Principal: _____

Principals are again reminded that raffles and other games of chance are prohibited to students.

ACTIVITY	NO. OF ACTIVITIES	SPONSORING ORGANIZATION	FUNDRAISER VENDOR	APPROXIMATE DATE & TIME	BRIEF DESCRIPTION OF ACTIVITY	USE OF RAISED FUNDS

*Being listed on this form does not indicate that Fundraiser has been approved. Vendor is approved **ONLY** if its name appears on the Fundraising Services Contract Listing (Master Agreement) of Approved Vendors **OR** the vendor has submitted to the school principal the following documents: Fundraising Activities Contractor’s Agreement, Certificate of Compliance, Vendor Information Form, W-9, and Certificate of Liability Insurance. Principal will submit all forms to the Purchasing Office for review and approval.*

Principal: _____

Date: _____

Associate Superintendent: _____

Date: _____