



Work-Based Learning (WBL)

Career and Technical Education (CTE) Department

What is Work Based Learning?

High-Quality Work-Based Learning (HQWBL) is comprised of school-coordinated workplace experiences that are

- Related to students' career goals and/or interests
- Connected to a course, and
- Performed in partnership with local businesses and organizations.

HQWBL experiences enable students to apply classroom instruction in a real-world business or service-oriented work environment (VDOE 2022).

What are the student benefits to participating in Work Based Learning?

- Connects classroom learning to the real world.
- Allows students a chance to observe, engage, and experience career pathways.
- Provides students opportunities to practice and develop workplace readiness skills in real-world scenarios.
- Supports students professional network with potential employers.

How can students participate in Work Based Learning Experiences?

Students can search for Work-Based Learning (WBL) experiences through Jobready WBL, our online WBL management platform in addition to connecting with school division staff.

Jobready WBL may include the following WBL experience details:

- Type of experience
- Employer,
- Required forms,
- Work logs,
- Pay stubs, and more.

Jobready WBL Student Resources

Explore supporting resources for accessing Work Based Learning opportunities in partnership with local business and industry professionals.

- [Work-Based Learning \(WBL\) Student Overview](#)
- [Student Access to Jobready WBL](#)
- [Complete Student Forms in Jobready WBL](#)
- [Enter Student Work Log in Jobready WBL](#)

Upcoming Student Events

Save the date for student opportunities to engage with local business and industry professionals.

Click [here](#) to learn more about upcoming events.

- October 16 – 19, 2023, **Instruction 2 Industry (i2i) Employability** – Virtual
- December 13, 2023, **Career Fair** – Patriot HS
- February 5 – 8, 2024, **Instruction 2 Industry (i2i)** – Virtual
- March 7, 2024, **Career Fair** – Woodbridge HS
- April 2, 2024, **Employment Fair** – KLC
- May 21, 2024, **Signing Day** – KLC

Planning for Engaging with Local Business and Industry Professionals

There are a variety of upcoming events that will be hosted throughout the year. These events are an opportunity for students and families to engage with local business and industry professionals.

Save the Date!

Task - Review the upcoming opportunities listed below and identify which dates you plan to attend and engage with local business and industry professionals.

Use the check boxes below to indicate the events you plan to attend.

- October 16 – 19, 2023, **Instruction 2 Industry (i2i) Employability** – Virtual
- December 13, 2023, **Career Fair** – Patriot HS
- February 5 – 8, 2024, **Instruction 2 Industry (i2i)** – Virtual
- March 7, 2024, **Career Fair** – Woodbridge HS
- April 2, 2024, **Employment Fair** – KLC
- May 21, 2024, **Signing Day** – KLC

1. How did you select the specific events listed above to attend? Why did you select specific events?

2. What do you hope to gain from attending the events you selected above?

To support your engagement with local business and industry professionals use the outline below to plan your connection.

TASK Identify personal perspectives related to a Work Based Learning (WBL) experience.

Reflection: What additional thoughts might you have as you consider a future WBL experience. Use this space to document any additional thoughts.

Answer the following questions based on your own thoughts and perspectives.

What makes a good WBL experience (e.g., internship, externship, job shadow, etc.)?

What am I looking to gain from a WBL experience (e.g., internship, externship, job shadow, etc.)?

What am I looking to gain from a WBL experience (e.g., internship, externship, job shadow, etc.)?

TASK Identify benefits of networking.

Reflection: What additional thoughts might you have as you learn about networking? Use this space to document any additional thoughts.

Networking Benefits

TASK Create and update a résumé.

Reflection: What additional thoughts might you have as you develop a résumé? Use this space to document any additional thoughts.

Use the template below to assist in writing a personal résumé.

Résumé	
Elements	Résumé Contents
Personal Information	
Objective	
Education	
Work & Related Experience	
Volunteer Experience	
Awards & Honors	
Activities/ Hobbies	
Skills	
References	