Prince William County Public Schools
TRANSPORTATION - PERSONAL REFERENCE FORM

The Prince William County Public Schools (PWCS) Transportation Department application process requires submission of this personal reference form. The applicant should complete Section I and forward the form to the person who will be completing the statement in Section II.

SECTION I (to be completed by the applicant)

DEAR _____ DATE_____
(List the name of the individual that will be completing the statement below)

I am applying for a position with the Transportation Department with PWCS. Please complete the required fields in SECTION II and forward it to the Department of Human Resources (DHR). I understand this form is confidential and will not be shared with me.

_____ _____
Applicant's Name (Please Print) Applicant's Signature

_____ _____
Applicant's Phone Number Applicant's PID Number

SECTION II (to be completed by reference provider)

Statement required by Section 22.1-178.3 of the Code of Virginia

This is to certify that the individual whose information is listed above, who is an applicant for a job as a school bus driver, is known by me, to be a person of good moral character.

Information of the person providing the statement

Name: _____

Address: _____

Phone Number: _____

Signature: _____

Please Fax: 703.791.8193, email HR@pwcs.edu or Mail to: PWCS Attn: DHR, P.O. Box 389, Manassas, VA 20108

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