



## Prince William County Public Schools TRANSPORTATION - PERSONAL/MORAL CHARACTER REFERENCE FORM

The Prince William County Public Schools (PWCS) Transportation Department application process requires submission of this personal reference form. The applicant should complete Section I and forward the form to the person who will be completing the statement in Section II.

### SECTION I (to be completed by the applicant)

DEAR \_\_\_\_\_ DATE \_\_\_\_\_  
(List the name of the individual that will be completing the statement below)

I am applying for a position with the Transportation Department with PWCS. Please complete the required fields in SECTION II and forward it to the Department of Human Resources (DHR). I understand this form is confidential and will not be shared with me.

\_\_\_\_\_  
Applicant's Name (Please Print)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Phone Number

\_\_\_\_\_  
Applicant's PID Number

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### SECTION II (to be completed by reference provider)

Statement required by Section 22.1-178.3 of the Code of Virginia

**This is to certify that the individual whose information is listed above, who is an applicant for a job as a school bus driver, is known by me, to be a person of good moral character.**

#### Information of the person providing the statement

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please Fax: 703.791.8193, email [HR@pwcs.edu](mailto:HR@pwcs.edu) or Mail to: PWCS Attn: DHR, P.O. Box 389, Manassas, VA 20108**

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11/16/2022