



Prince William County Public Schools

Career and Technical Education Advisory Council

Staff Contact: Dr. Sarah Martin, Director, Career and Technical Education

Date: April 8, 2025

Time: 8 – 9:23 a.m.

Location: Virtual, Microsoft Teams

Members Present: Josh Labrie, Anaid Shaver, Russ Keating, Tate Jordan, Will Mehr, Heather Stietzel, Melissa Boyle, Drew Miller, Wendy Downey, Todd Grover, and Jackie Roskos

Guests: Trevor Johnson, Eric Fagerholm, and Kimberly Eradat

Staff Present: Kendra Stacks, Dr. Sarah Martin, Nasir Ayoub, Christine Good, Tim Vaughan, and Ben Stodola

Members not Present: Carl Mainwaring

1. Call to Order

- The meeting was called to order at 8 a.m. by Mr. Josh Labrie.

2. Approval of Minutes

- Draft of the February 18, 2025 meeting minutes were shared via email in advance.
- Mr. Todd Grover moved to approve the minutes as presented. Mr. Tate Jordan seconded the motion.
- The ayes have it and the motion carries. The minutes are approved as presented.

3. Public Comment

- Mr. Eric Fagerholm:
4703 Pleasant Hill Place, Dumfries, VA 22025 (Potomac district)
Enfagerholm@aol.com
(703) 590-6462
 - Mr. Fagerholm presented a request to set a goal in the next strategic plan to establish a veterinary science program by 2028.
 - Mr. Fagerholm asked that Prince William County Public Schools (PWCS) begin partnerships with the Animal Services Bureau, as well as the Animal Advisory Committee, of which he is a part.
 - He shared that there is a high demand for veterinary technicians in this area and that the Bureau of Labor statistics support that nationwide as well.

- Mr. Grover provided a bit of background, including that there are already two Virginia CTE veterinary science program curricula already established:
 - [Veterinary Science 1](#)
 - [Veterinary Science 2](#)

He also shared that Mr. Fagerholm shared his request for the program at the School Board meeting recently.

4. Information Items

- CTE Business Partner Recognition
 - Mrs. Danielle Meyer shared that the Career and Technical Education (CTE) support team is seeking feedback for any modifications of the business partner recognition process.
 - Mrs. Meyer listed the methods of engagement and point scale that is currently used.
 - The council and guests were divided into breakout rooms for a Stop, Start, and Continue activity, where they discussed what is going well, what is not going well, and what new suggestions they may have for the process.
 - Mr. Nasir Ayoub shared that his group discussed increasing the point values or adding bonus points for the most valuable engagement methods. His group suggested showcasing the levels of engagement on the CTE Work-Based Learning (WBL) website. The group also thought it would be pertinent to ask business partners for their input on the methods of engagement.
 - Mr. Labrie shared that his group discussed the need to shorten the business partner form. They suggested making the form more tangible, shifting the audience to which the form speaks, removing the point scale from the form, using action items, listing the benefits of being a business partner, and adding a comment box for self-reporting. His group also suggested a lunch and learn event where new or interested business partners could attend to better understand the process and expectations.
 - Mr. Ben Stodola shared that his group mostly focused on the Start portion of the request. They discussed simplifying the process and tracking system. His group discussed solidifying connections with other committees, PTOs, etc. and utilizing existing resources.
 - Mrs. Danielle Meyer shared that her group discussed the impact of a phone call, or an in-person visit with a business, rather than simply using email to communicate. This would allow a personal one-on-one conversation to understand why a business hasn't started engaging and how to make it mutually beneficial to get them moving in terms of engagement. The group also discussed continuing with the current established point values as well as some different opportunities to engage with Career and Technical Student Organizations (CTSOs).

5. New Business

- New CTE Career Clusters
 - Mr. Jordan explained that the National Career Clusters Framework was created to bridge education and the workforce in order to meet the needs of our workforce.
 - Mr. Jordan shared the purpose of the framework is industry alignment according to workforce demands and simplified organization.
 - He also explained the cross-cutting clusters which transcend all clusters. These include digital technology, management & entrepreneurship, and marketing & sales.

- Legislation Impacting CTE
 - Mr. Jordan shared several pieces of state legislation that impact CTE in schools.
 - HB1626: Certain Training Activities, Requirements, etc. - Passed
 - HB1792: Establishing Career and Technical Student Organizations – Passed
 - HB2018: Alternative Pathway to Provisional Licensure – Awaiting Governor’s Action
 - HB 2103: Allowable Credit for Teaching Experience – Awaiting Governor’s Action
 - HB2360: Seal of Biliteracy Designated as a High-demand Industry Workforce Credential – Awaiting Governor’s Action
 - HB2454: 3 E Framework – Awaiting Governor’s Action
- Comprehensive Local Needs Assessment (CLNA)
 - Dr. Martin explained that Perkins V grant requires the completion of a CLNA every two years and detailed the elements of the assessment.
- Dr. Martin shared that a meeting invitation to meet with the architect for the fourteenth high school will be sent out to the council soon.
- CTE Events
 - Mrs. Meyer shared details for the upcoming Signing Day.
 - Mr. Tim Vaughan provided information for Summer Enrichment Camps.
 - Mr. Labrie shared details for the Northern Virginia Community College (NVCC) CHiP Camp Micron. The goal is to have 150 eighth and ninth graders participate.
 - Mr. Ayoub asked what the event will entail to which Mr. Labrie replied that the activities have not yet been determined, but that they would like to make sure that the students get hands-on experience.
 - Mr. Will Mehr shared that a team of students at Gainesville High School are presenting for NASA HUNCH in Houston today.
 - Mr. Vaughan invited any of the council members who are interested to come and see the PLTW Capstone presentations.
 - Ms. Melissa Boyle would like the opportunity to showcase what Lockhead Martin has done this year.
 - Mrs. Christine Good shared that Mr. Ayoub worked with the Communications Department to get the Success by CTE video series back up and running.
 - Mr. Labrie shared that NVCC had 27 students travel to Roanoke to compete in the Skills USA state conference.

6. Adjourn

- Mr. Labrie called to adjourn the meeting; Mr. Russ Keating moved to adjourn, and Mr. Jordan seconded the motion. The ayes have it and the motion carries. The meeting was adjourned at 9:23 a.m.

For more information about the Career and Technical Education Advisory Council meetings, please visit www.pwcs.edu/cte.