

## Safe Schools Advisory Council Meeting Minutes

October 3, 2022

**In attendance:** Ron Crowe, Dolores Robison, Kat Meints, Joe Murgo, Sam Chisolm, Chrissy Fauls, Jennifer Wall, Craig Lawhead, Denise Huebner, Rod Hall, Eric Landy, Jackie Gaston, Heather Martinsen, Lisa Zargapour

**Not in attendance:** Swannelle Wiggins, Lisa Delgado, Christopher Brothers, Jenn Wall, Rod Hall, Mikel Lewis, Scott Hall

### **Welcome and Introductions:**

**Citizen Time:** No citizens present.

Heather Martinsen (PWC Community Services Board Representative) shared her role with Community Services.

**Review September 12, 2022 Minutes** (review postponed until next session)

**Bylaws Update:** Erik Carlsen-Landy and Denise Huebner

- Added role of school board members in SSAC.
- Proposing to amend by-laws to include provision of a School Safety Audit Committee.
- Discussion about attendance and whether Chair should continue to be allowed to excuse absences when 4 absences, unexcused or excused, within 12 months are grounds for removal.
- Mr. Chisolm asks what the process is to remove a member due to excessive absences. Per Mrs. Huebner, facilitator presents attendance concern to school board member who appointed member.

Mr. Chisolm asks if information can be sent out in advance of a meeting for council members to review prior to the session. Mr. Carlsen-Landy said yes.

### **Risk Management and Security Services Update**

Vern Brock, COO, introduces himself and role within the division. Risk Management has been moved under Facilities.

- Working on MOUs with community partners (police, fire and EMS).
- Overview of plans for Critical Incident Response training and preparedness.
- Streamlining communication protocols in the event of a critical incident.

Ron Crowe

- Reviews importance of Strategic Plan Commitment 2 Positive Climate and Culture as the basis for school safety.

Mrs. Huebner reviewed examples of topics that would be discussed in closed versus open session. Examples of public topics might include a presentation by school staff on human trafficking or cell phone

usage. Examples of closed session topics include data around school safety audit, school security strategies or school specific discipline.

Discussion around cell phone usage in schools and member principals shared that they view it as important that schools have a consistent policy given the nexus to managing situations that impact school safety (i.e. safety during lockdown / communicating with law enforcement during emergency vs personal use).

### **Agenda Planning and Adjourn**

Mrs. Huebner offers that her team is prepared to bring forward a presentation around PWCS HEALS and around Trafficking.

Next to share out their role will be Joe Murgio in November.

Next meeting is November 7, 2022