



SCHOOL HEALTH ADVISORY BOARD (SHAB)

October 27, 2023, 9-11 a.m.

Edward L. Kelly Leadership Center, Room 3011

MEETING MINUTES

Present: Pamela Bell, Tina Fairbanks, Diana Green, Melissa Laitinen, Dr. Miriam Saad Lender, Heather Martinsen, Connie Meade, Brenda Miller-Dorick, Silvia Nakasone, Camille Obcemea, Lilly Ortega-Torres, Dr. Ronald Pannell, Linda Woods, and Kristie Young

Call to order: 9:01 a.m.

Introductions: SHAB members were introduced, and new members were welcomed by Brenda S. Miller-Dorick, Supervisor of Student Health Services (SHS), and Pamela B. Bell, Director of Student Health and Wellness (SHAW)

New Business:

- **Ice Breaker:**
 - ◆ Question: What do you do to de-stress?

- **Team Norms:**
 - ◆ Discussed how potential applicants will be selected for SHAB, while referring to the SHAB Guide from Virginia Department of Education (VDOE)
 - ◆ An application process will be implemented to select SHAB members, and the finalized list of selected SHAB members will be posted on the Prince William County Schools (PWCS) website
 - ◆ Application questions were reviewed and once a consensus reached, all current SHAB members will complete the new application
 - ◆ New candidate applications will be reviewed using an applicant selection rubric
 - ◆ Processes vary across different districts

- **Committee Application:**
 - ◆ Smaller working groups discussed the role and mission of SHAB.
 - ◆ Group discussions held about the drafted SHAB application questions that will be posted on the PWCS website for future candidates
 - ◆ Question #9: *What experience do you have working on previous boards/committees in Prince William County (PWC), and what contribution did you make?* Per group discussion – the question limits and discourages people from applying
 - Response – Will be rephrased to be more encouraging
 - ◆ Question #7: *Why are you interested in participating on the SHAB committee, and what do you hope to contribute?* Per group discussion – the question is too subjective

- Response – Will be rephrased
 - ♦ Question #3: *Address?* Per group discussion – an address is personal information and not necessary to be considered for membership
 - Response – To be considered for membership, there is a need to know that the applicant currently lives in PWC, so the question will be changed to ask for home zip code instead
- **Bylaws:**
 - ♦ Per groups discussions and/or suggestions:
 - ♦ A member from the counseling department should serve on SHAB, beyond an advisory, non-voting capacity due to the scope of mental health challenges
 - ♦ Two-year term for members, with an exception for students to serve a one-year term
 - ♦ Consider three students serving as SHAB members, a minimum of one junior and one senior, who will represent schools from the eastern, western, and central parts of PWC
 - ♦ Schedule elections for new members halfway through the second term, to provide current members more time to mentor new members during the transition
 - ♦ Voting Members
 - ♦ School Board Members should be non-voting members
 - ♦ SHAB meetings should be led by community members, with support from the SHS staff when needed
 - ♦ Three non-voting advisory positions were suggested, the Director of SHAW, Supervisor of SHS, and the PWC Health District Nurse Manager, with other positions to be determined
 - ♦ Meeting consensus time and dates
 - One SHAB meeting per quarter
 - Change second SHAB meeting date to mid-January
 - SHAB meetings: Fridays from 9-11 a.m.
- **Non-Compliant Immunizations and Physicals: 2023-24 Update:**
 - ♦ July 7, 2023 - # of students non-compliant
 - ♦ 7,615 immunizations
 - ♦ 1,670 physicals
 - ♦ August 21, 2023 - # of students non-compliant
 - ♦ 1,161 immunizations
 - ♦ 292 physicals
 - ♦ Collaborations
 - ♦ Partnered with Mason and Partners (MAP) Clinic, George Mason University
 - Two summer immunization clinics held concurrently during summer school sessions
 - Unity Reed HS/Potomac HS: 53 students immunized
 - ♦ August 11, 2023 - Back to School Event
 - ♦ Led by Prince William County Community Foundation (PWCCF)
 - ♦ Garnered support from Prince William County Health District (Emergency Preparedness/Medical Reserve Corps)
 - Unity Braxton MS: 209 students immunized
 - Freedom HS: 314 students immunized
 - ♦ Partnered with Prince William County Health District Mobile Unit

- ♦ Held six events over two weeks (last weeks of August)
 - 450 students immunized
- ♦ Partnered with Prince William County Health District (PWCHD)
 - ♦ Cancelled all other clinic appointments for two weeks in order to schedule only PWCS student immunizations
- ♦ Currently MAP and PWCHD appointments booked through November
- **Non-Compliant Immunizations and Physicals: 2024-25 Plans:**
 - ♦ Debriefing – October 31, 2023 with PWCCF, MAP, and PWCHD Mobile Unit
 - ♦ Planning for coordinated marketing strategies that to promote and educate the community to occur in February and June 2024
- **SHAB Area(s) of Focus for 2023-24:**
 - ♦ Chronic Absenteeism
 - ♦ Outreach to Families
 - ♦ Collaboration with Partners and other entities
 - ♦ Support students/families secondary to lack of resources and knowledge related to being compliant with immunizations and physicals
- **Open Discussion:**
 - ♦ Organize more community outreach events – such as “pop-up” events, mobile van funding, and “boots on the grounds”
 - ♦ Engage media department to utilize students to make videos that will assist with brand marketing
 - ♦ Expand discussions between teams of professionals
 - ♦ Educate regarding resources
 - ♦ Address language barriers
 - ♦ Emphasize the utmost importance of required vaccines being administered at the recommended time
 - ♦ Partner with community clinics
 - ♦ Provide information about mental health resources
 - ♦ Assist with efforts that address students’ high-risk substance use
 - ♦ Promote NARCAN training
- **Closing Remarks/Meeting Adjourn:**
 - ♦ By Brenda S. Miller-Dorick, Supervisor of Student Health Supervisor, and Pamela B. Bell, Director of Student Health and Wellness
 - ♦ Meeting adjourned at 11:09 a.m.

Next Meeting Date (new date): January 26, 2024