



Superintendent’s Advisory Council on Sustainability

Meeting Minutes from November 6, 2025

Independent Hill Complex, Building 52, Training Room

Meeting Outcome:

Members will gain an understanding of the benefits of outdoor classrooms and gardens, explore successful high-performance building projects and emerging technologies, and develop actionable recommendations to guide future initiatives.

Members in Attendance:

Eric Fagerholm	Ashley Johnson	Golnaz Hamedani	Jennifer Heilen	Webster Lin-Kissick
Leah Moore	Jessica Oswalt	Sarah Plumitallo	Cecily Salvador	Sean Spence
Didem Urel				

Non-Member in Attendance:

Dave Beavers	Mo Bookstein	Vincent Santmyer
--------------	--------------	------------------

Members Absent:

Jessica Doiron	Agha Durrani	Kristy Jones	Karen Juarez	Jennifer Reed
----------------	--------------	--------------	--------------	---------------

PWCS Facilitators/Observers:

Samantha Burdette	Bryan Conrad	Aleta Deans	Jesse Gubert	James Higgins
Melinda Landry	Jennifer Rokasky	Jessica Weimer		

Agenda Item	Most Responsible Person	Comments
Call to Order	Dr. Sean Spence, Chair	<ul style="list-style-type: none"> • Dr. Spence called the meeting to order at 6:01 p.m.
Opening Remarks and Approval of September 4, 2025 Meeting Minutes	Dr. Sean Spence, Chair	<ul style="list-style-type: none"> • Motion to approve September 4, 2025 Minutes: Eric Fagerholm, second by Jennifer Heilen. Motion passed: 9-0, 6 not present for vote.
Citizen Comment Time	Dr. Sean Spence, Chair	<ul style="list-style-type: none"> • No citizens present to comment.
Presentations: <ol style="list-style-type: none"> 1. Ombuds Office Overview 2. Energy & Sustainability Team Presentation – Background and Updates 3. Capital Improvement Program 	<ol style="list-style-type: none"> 1. Monique Bookstein, Ombuds 2. PWCS Energy & Sustainability Team 3. Dave Beavers, Supervisor of Planning and Financial Services; Vincent Santmyer, Supervisor of Construction 	<ol style="list-style-type: none"> 1. Ombuds Office Overview: Ms. Bookstein explained the role of the Ombuds Office as a safe, neutral, and confidential resource for discussing conflicts, issues, or concerns. The office is available to employees, community members, and students. 2. Energy & Sustainability Team: PWCS Energy & Sustainability team shared an overview of their work and individual job responsibilities. Council members had the opportunity to ask questions. 3. Capital Improvement Program: Mr. Beavers and Mr. Santmyer presented the basics of the Capital Improvement Program, including upcoming projects and the process for prioritizing them.
Chair’s Corner	Dr. Sean Spence, Chair	<ul style="list-style-type: none"> • Reviewed key discussion topics from the September 4, 2025 SACS meeting, including Outdoor Learning Environments (OLE), the EV Fleet Study, and Recycling & Waste Reduction initiatives.
Adjournment	Dr. Sean Spence, Chair	<ul style="list-style-type: none"> • The next Full Council meeting is scheduled for February 5, 2025, at 6:00 p.m. in the Independent Hill Complex, Building 52 Training Room.

Agenda Item	Most Responsible Person	Comments
		<ul style="list-style-type: none">• Please note: The meeting on May 7, 2026 will be held at the Kelly Leadership Center (KLC), Room 2011, instead of the Independent Hill Complex.• Dr. Spence adjourned the meeting at 7:54 p.m.