



Prince William County Public Schools

Career and Technical Education Advisory Council Agenda

Staff Contact: Dr. Sarah Martin, Director, Career and Technical Education

Date: October 15, 2024

Time: 8 – 9:30 a.m.

Location: Kelly Leadership Center, Room 2002/2004, 14715 Bristow Road, Manassas, VA 20112

Members Present: Joshua Labrie, Anaid Shaver, Russell Keating, Tate Jordan, Wendy Downey, William Mehr, Todd Grover, Heather Stietzel, Andrew Miller, and Jackie Roskos

Guests: Rachel Wilber, Toi Tanton, and Jon Daniels

Staff Present: Kendra Stacks, Dr. Sarah Martin, Nasir Ayoub, Danielle Meyer, Christine Good, Tim Vaughan, Ben Stodola, and Shawnell Carmichael

Members not Present: Carl Mainwaring and Melissa Boyle

1. Call to Order

- The meeting was called to order at 8:08 a.m.

2. Approval of Minutes

- Unable to approve as the minutes were not sent out in advance.

3. Election of Officers

- An anonymous election was conducted via Microsoft Forms. The results showed Josh Labrie elected as Chairman and Tate Jordan elected as Vice Chairman.

4. Information Items

- Welcome / Introductions
 1. Dr. Martin provided time to allow each person in the room to introduce themselves to the group.
- CTE Advisory Council (CTEAC) Bylaws
 1. Dr. Martin provided copies of the bylaws and posed the following question to the group: Where do you see yourself and the role you play in the Mission and Purpose statements of the council? She then asked everyone to share at their tables.
 - Group answers:
 - Expanding opportunities – collaborative effort through training
 - Succeeding in future careers, lifelong learners
 - Challenging assumptions and change narrative to help students understand that there are other options after high school

- Making students more employable, expanding opportunities
 - Dr. Martin expounded, sharing that every single job in the community is important and knits us together. She stated that we are all here for the right reason, to provide opportunities for students and families to create a thriving future for themselves and their community.
 - 2. Dr. Martin stated that the CTEAC is our outreach, as members of the community who see the importance of what we do, guide our work, and impact the programs we offer in PWCS.
 - 3. Dr. Martin reviewed the remainder of the CTEAC Bylaws.
- Celebrations
 1. Kelley Endreola received the Effective and Actionable Financial Literacy Education (EIFLE) award.
 2. Mike Carter received the Plumbing Heating Cooling Contractors of Virginia (PHCCVA) State AND National Teacher of the Year award.
- CTE Overview
 1. Ms. Good reviewed the four pillars, the foundation of CTE.
 2. Ms. Good reviewed course structure: program areas, career clusters, and career pathways.
 - The state will be updating the career clusters in the near future.
 3. Ms. Good shared what it looks like to provide equal access to students in CTE.
 4. Ms. Good shared that CTE is looking to provide Dual Enrollment opportunities at every high school.
 5. Dr. Martin provided updates on the Continuous Improvement Plan (CIP), including CTE's four major impact goals.
- Graduation Requirements and School Accreditation
 1. Ms. Good posed the question: What should post secondary success look like? and divided the room into 3 groups to discuss.
 - Group answers
 - If we are successful as educators, students will be able to...
 - Know they have options.
 - Enter the world competently and they've tied their passion/interest with their skills.
 - Utilize their CTE skills and knowledge to continue learning post-graduation (lifelong CTE learners).
 2. Ms. Good shared CTE's impact on the students and schools.
 3. Ms. Good shared College, Career and Civic Readiness Index (CCCRI) criteria.
- Dr. Martin shared CTE's strategic actions for the 2024-25 school year.
- Ms. Meyer shared the upcoming events, which were also provided in the form of a flyer.
- Workforce Development Updates
 1. Mr. Ayoub shared that we have 324 business partners and over 700 students currently participating in work-based learning experiences.

5. Adjourn

- The next meeting is on December 10, 2024, from 8 – 9:30 a.m., virtual.

- Josh Labrie called to adjourn the meeting; Russ Keating moved to adjourn, and Anaid Shaver seconded the motion. The ayes have it and the motion carries. The meeting was adjourned at 9:33 a.m.

For more information about the Career and Technical Education Advisory Council meetings, please visit www.pwcs.edu/cte.