

# Superintendent's Advisory Council on Instruction (SACI)

Date: Thursday, October 10, 2024, 7:00 p.m. through 9:00 p.m.

## **APPROVED**

Handouts: Meeting Agenda, Council Member Training PowerPoint, and Standard of Excellence for School Advisory Councils PowerPoint

Welcome and introduction of Associate Superintendent for Eastern Elementary Schools, Kim Werle, by Mrs. Vanessa Olson, Chair, SACI. Also in attendance were Kimberly Gudinas, Associate Superintendent of Western Schools; Todd Erickson, Associate Superintendent of Central Elementary Schools; Keith Wolfe, Associate Superintendent for High Schools, and Catherine Porter-Lucas, Associate Superintendent for Middle Schools.

### Kim Werle's Presentation

Review objectives and the connection that the School Advisory Councils have to the Strategic Plan. Every table was given paper and markers to write down some of the items that make a school advisory council high functioning. At the end of the time Kim went around the room and allowed a few tables to share one of their items. The items shared were:

- Consistent and advertised schedule of meetings
  - Open discussions
- Parent engagement (lack of parent participation in school meetings)
  - Grade level representatives
  - Agenda for each meeting/planning purposes
    - Cultural groups/diversity

Kim went around the room and confirmed that most of the groups had these same items on their lists as well.

Mrs. Olson advised that the Bylaws for all advisory councils are being updated.

The advisable length for council meetings should be about an hour but sometimes it may go over. Work on getting the agenda for the entire year. We are trying to confirm topics and speakers based on their schedules. November,

we will have the State of the School Division presentation, and December thru May, we will share the 4 commitments. April is report writing. These will be finalized by next month

Attendance is high because this is part of every schools CIP, meet with superintendent, reach out to your principals, if you still do not get the support you need reach out to us, your associate superintendents. There will be another check-in to see how things are going in your advisory councils.

Parent Comment: We are thankful for you all pushing on the principles. There has been a noticeable change being felt and seen.

Chart paper was collected by all the associate superintendents from every table so that this could be shared with Principals.

### **15 Minute Break**

Council Member Training presented by Mrs. Vanessa Olson. Mrs. Olson started reviewing the slides, and in doing so, she mentioned that she is usually very quick to respond if you reach out to her; however if, for some reason, it has been more than 48 hours, please resend your communication. There are 2 office vacancies. We need a vice chair and a secretary. A secretary records the minutes to make sure that meetings are documented. The only requirement is that you must have a student in PWCS. We need an elementary school vice chair, and the roles for this position are to help with breakout sessions and help guide/facilitate those conversations. It is pretty low-key and will also require you to represent subcommittees sometimes in person and some in Zoom. The biggest piece of this position is the guidance during breakout sessions. Mrs. Olson reviewed the slides. She reiterated that we have to revise the bylaws this year.

Mrs. Olson will meet with Dr. Hardy in the upcoming weeks to talk about what this could be, if maybe more of a parent leadership summit; let her know if you are interested. The goal is that the heavy lifting is done with family and community engagement.

School Calendar Survey-- Make sure you take the time to fill in the survey for the school calendars. Last year, out of approximately 9000 parents, only 3000 submitted the survey. There are very minimal differences in the options this year however, you should still submit your vote and use the comment feature and ask

the question even if it to say there are really no differences. By law, we cannot start more than 2 weeks before Labor Day. So, 2025 will be the earliest start date and then in 2026 it will be the latest start date. There is not a lot of wiggle room. The only thing that budes is the teacher's workday. Make your recommendation so they can capture the data and make a difference.

Any questions?

What is McDade presenting?

State of the School, where we are at, graduation rates, achievement gaps, attendance.

Will we know the topic for the next meetings beforehand?

Yes, every meeting, we have our topic for the next meeting; we will have a work session to discuss what you want to hear, and they will present around those topics.

*Motion to adjourn 9:01 p.m.*