



Dear Employee,

The state of Arizona, Department of Economic Security, requires the employee to complete the attached Consent to Release Child Protective Services (CPS) Central Registry Name Search Authorization Form OPM-1072C FORFF, for purposes of making employment decisions to any organization working directly with children.

Please open link and complete this form as follows:

<https://dcs.az.gov/file/13311/download?token=iUts8VVQ>

- Please PRINT or TYPE, no cursive handwriting
- Use only BLUE or BLACK ink

Enter the following information in the top section

- Name of Requesting Agency - **Prince William County Schools**
- Requesting Agency Email Address - [compliance@pwcs.edu](mailto:compliance@pwcs.edu)
- Mailing Address – **Attn: HR, Compliance Specialist**  
**14715 Bristow Road, Manassas, VA 20112**
- Fingerprint Clearance Card or Application No. – **N/A**
- Check box – **New Hire**
- For spaces, Solicitation No, Contract/Extension No., Tracking No. please fill in – **N/A**.
  
- PRINT your Last Name, First Name, & Middle Initial, SSN, and DOB
- List Nicknames, Maiden or Prior Married Names, put N/A or None if this does not apply
- Print your full address in the space provided
- List your specific position with PWCS in the space provided
- Sign and date the form

Bring this form, along with all completed documents, to your Employment Processing appointment with PWCS. This form will be submitted to the Arizona Department of Economic Security on your behalf.

If you have any questions on this matter, please contact us directly at (703)791-8958/8382.

Sincerely,

Compliance Specialist  
Human Resources Department