

Promethean Interactive White Board

Quick start guide

An Interactive White Board (IWB) is essentially two elements – the physical board and the software that supports it.

The Board

Turn on the laptop and log in as normal; turn on the Promethean projector. When you log on to a machine with a Promethean board attached, it should automatically turn on. The Promethean board has a small logo on the top left corner of the board, this will light up to indicate that the board is connected and operational.



The Promethean board is simply a large, touch sensitive screen on which you use the Activpen for the mouse control.

- One tap on the board for a single click
- A double-tap, in the same way as you would double-click your mouse
- Touch and drag the Activpen across the board to highlight
- Select the barrel button on the Activpen then tap on the board for a right mouse click



The Software

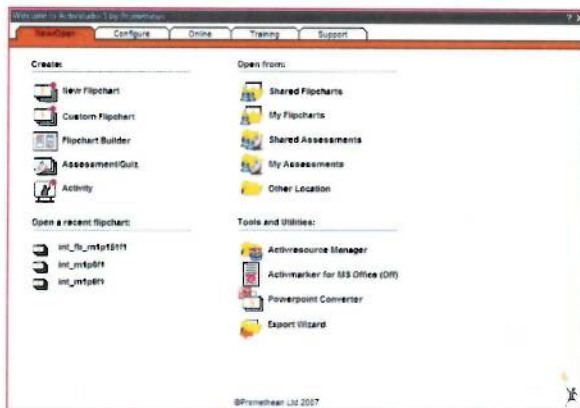
From the Windows Start button the software is located in:

All Programs_Teaching_Tools\Activ Software\Activ Studio 3 folder. Alternatively, type Activstudio in the search field after selecting the Start button.

- Select Activstudio Professional Edition V3 to launch the software.
- Select Intermediate when launching the software for the first time

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This will display the Activ dashboard and the toolbox.

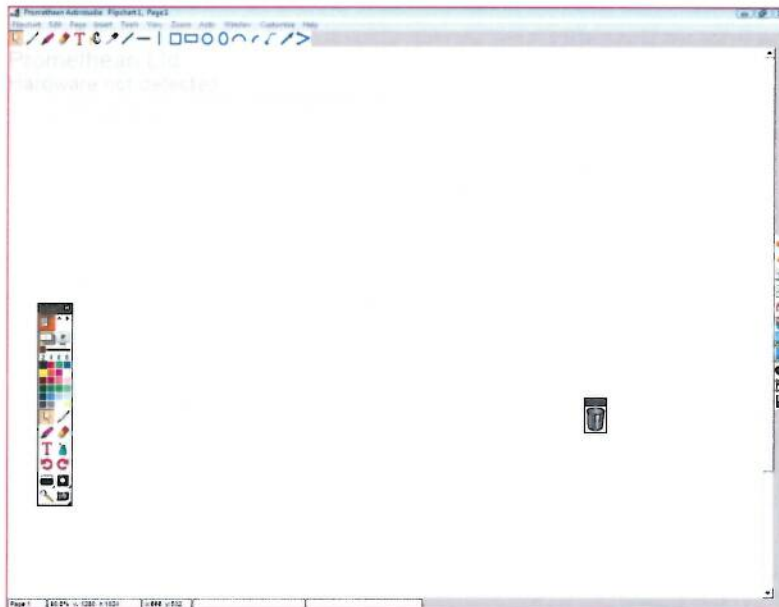
Select Annotate over desktop and then the pen stylus option from the toolbox to allow you to overwrite any item displayed on the Promethean board, and the eraser tool to remove the writing; or simply tap on cancel to remove the writing.



N.B. Any item in the toolbox with an orange background is currently selected. Remember to deselect the Annotate over desktop tool, if still selected, when you have finished annotating.

Flip chart/white board

Use the Activ flipchart as a flip chart/white board. To create an Activ flipchart, select New Flipchart from the Activ dashboard.



Simply use the Activpen to select the required tool for working in the Promethean Activ flipchart.

Select Design mode from the Toolbox to display additional options within the Activ flipchart.

- To save a flipchart, select Flipchart/Save
- To open a previously saved flipchart, select Flipchart/Open

Remember to logoff the Laptop and turn off the projector when finished.