



Digital Device Loan Agreement

Student Last Name: _____ First Name: _____ Student ID: _____

Student Phone: _____ Student Email: _____

Parent/Guardian Last Name: _____ First Name: _____

Address: _____ City: _____ Zip Code: _____

Phone: _____ Email: _____

Device: _____

Serial #: _____ Asset Tag #: _____

Loan Period: School Year _____

Replacement Cost:

Students who lose or damage a digital device (e.g., iPad, laptop) beyond future use will make restitution to the school-based finance officer. Charges for lost or damaged digital devices will be determined and communicated to parents/guardians by the principal (or designee). The following depreciation amounts should be used when requesting payment. The school shall then use the redeemed money against the total for a new device. Laptops have a base price of \$385 after device preparation, loss-tracking software, and warranty costs are removed. iPads have a base price of \$307 (standard case) and \$357 (keyboard case) after device preparation and AppleCare+ are removed.

Age of Digital Device	Laptop Assessment	iPad Assessment (standard/keyboard case)
Up to One Year	\$308	\$245/285
Between One and Two Years	\$231	\$184/214
Between Two and Three Years	\$154	\$123/143
Between Three and Four Years	\$77	\$61/71

Per the "PWCS Code of Behavior," students are responsible for reimbursing the School Board for the actual breakage or destruction of property, or for failure to return property owned by or under the control of the School Board.

By signing below, the borrower has read and accepts all terms and conditions of the PWCS Digital Device handbook and this Loan Agreement.

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

The device listed on this form was returned on (date): _____

School Designee Name (print) _____

School Designee Signature: _____

Date: _____