**PUBLIC MEETING NOTICE**

**Internal Audit Committee Meeting**

**February 20, 2013, 4:00 p.m.**

**Location:**

**Edward L. Kelly Leadership Center**

**14715 Bristow Road**

**Manassas, Virginia 20112**

**Room 1132**

**Agenda:**

1. Meeting Called to Order
2. **Approval of Minutes**
3. **Motion to Enter Closed Session & Closed Session Certification**
4. **Internal Audit Committee Orientation Packet**
5. **Annual Committee Meeting Calendar**
6. **Annual Policy and Regulation Review**
7. **Fraud, Waste, and Abuse Annual Update**
8. **Required Communications per Institute of Internal Auditors**
9. **Internal Audit Status Report**
10. **Consideration of Posting Audit Reports to the Internet**
11. **School Activity Fund Audit Report (Wallingford)**
12. **Presentation of Audit Reports**

**School Audits:**

1. Pennington Traditional School
2. Beville Middle School
3. Kilby Elementary School
4. Saunders Middle School
5. **Next Meeting –** **May 1, 2013 – 4:00 p.m.**