**PUBLIC MEETING NOTICE**

**Internal Audit Committee Meeting**

**May 2, 2012, 4:30 p.m.**

**Location:**

**Edward L. Kelly Leadership Center**

**14715 Bristow Road**

**Manassas, Virginia 20112**

**Room 1132**

**Agenda:**

1. Meeting Called to Order
2. **Approval of Minutes**
3. **Policy Changes**
4. **Internal Audit Status Report**
5. **Update Brentsville High School Audit Report**
6. **Internal Control Advisory Council Update**
7. **Presentation of Audit Reports**
   1. Potomac Middle School
   2. School Age Child Care
   3. Cedar Point Elementary School
   4. Henderson Elementary School
8. **Motion to Enter Closed Session (Discuss Specific Performance of Employees Related to Audit Reports)**
9. **Motion to Enter Closed Session (Annual Evaluation of Chief Internal Auditor)**
10. **Closed Session Certification**
11. Adjourn