

PUBLIC MEETING NOTICE

Internal Audit Committee Meeting

September 16, 2015, 4 p.m.

Location:

Edward L. Kelly Leadership Center

14715 Bristow Road

Manassas, Virginia 20112

Room 1132

Agenda:

I. Meeting Called to Order

II. Approval of Minutes

III. Open Session:

A. Internal Audits Completed Last Quarter:

- | | |
|----------------------------------|------------------------------|
| 1. Hylton High School | 6. Neabsco Elementary School |
| 2. Marshall Elementary School | 7. Pattie Elementary School |
| 3. Stonewall Jackson High School | 8. Bull Run Middle School |
| 4. Saunders Middle School | 9. Patriot High School |
| 5. Tyler Elementary School | 10. Battlefield High School |

B. Internal Audits In-Process:

- | | |
|-------------------------------|---------------------------------|
| 1. IT Systems Security | 4. Potomac View Elementary Sch. |
| 2. IT Enterprise Governance | 5. The Nokesville School |
| 3. Swan Creek Elementary Sch. | 6. Brentville High School |

C. Updates on Internal Audit/Finance Initiatives:

1. Installation of Safes for Schools
2. Purchase Card Regulation Updates
3. Automated Time and Leave System

IV. Next Meeting Dates

- **November 4, 2015 (Plus December presentation of IA Annual Plan)**

V. Closed Session