

# **PUBLIC MEETING NOTICE**

## **Internal Audit Committee Meeting**

**May 3, 2017, 4:00 p.m.**

### **Location:**

**Edward L. Kelly Leadership Center**

**14715 Bristow Road**

**Manassas, Virginia 20112**

**Room 1132**

### **Agenda:**

#### **I. Meeting Called to Order**

#### **II. Approval of Minutes**

#### **III. Audits Completed and In-Process**

##### **A. Completed Last Quarter:**

- |                             |                             |
|-----------------------------|-----------------------------|
| 1. Ellis ES                 | 7. Ashland ES               |
| 2. Neabsco ES Follow-Up     | 8. Featherstone ES          |
| 3. Woodbridge MS            | 9. Minnieville ES—Follow-Up |
| 4. Belmont ES               | 10. River Oaks ES           |
| 5. Mullen ES                | 11. Penn ES                 |
| 6. McAuliffe ES - Follow-Up |                             |

##### **B. In-Process:**

- |   |                                 |
|---|---------------------------------|
| 1. Student Activities—Athletics<br>(2016) | 4. Old Bridge ES                |
| 2. PTA/Boosters and<br>Fundraisers (2016) | 5. Loch Lomond ES               |
| 3. Parkside MS—Follow-Up                  | 6. Marsteller MS                |
|   | 7. Lake Ridge MS—Follow-Up      |
|   | 8. Cash Receipts/Purchase Cards |

#### **IV. Update on Kronos Implementation (Automated Time/Leave)**

#### **V. Internal Audit Committee Meeting Dates**

- **September 20, 2017**
- **November 1, 2017**
- **February 14, 2018** — (Propose Change to February 7, 2018)