

# Internal Audit Committee Annual Meeting Planning Calendar

<p style="text-align: center;"><b>February</b> <b>(1st School Board Meeting of Month)</b></p> <p style="text-align: center;">Policy Changes Annual Fraud Hotline Process Update Required Communication Per Institute of Internal Auditors</p>	<p style="text-align: center;"><b>May</b> <b>(1st School Board Meeting of Month)</b></p> <p style="text-align: center;">Evaluation of Internal Audit Function Chief Internal Auditor's Evaluation</p>
<p style="text-align: center;"><b>September</b> <b>(2nd School Board Meeting of Month)</b></p> <p style="text-align: center;">Staffing and Budget Initial Review Audit Plan Priorities Risk Assessment Update for Audit Universe</p>	<p style="text-align: center;"><b>November</b> <b>(1st School Board Meeting of Month)</b></p> <p style="text-align: center;">Approval of Audit Plan Review of Presentation to School Board School Activity Fund Audit Results (Finance)</p> <p style="text-align: center; color: red;"><b>Audit Plan to School Board for Approval - December</b></p>

<p><b>Quarterly Updates:</b> Status Update - Audit Plan Audit Reports Issued during Quarter</p> <p><b>Periodic Updates:</b> Internal Control Advisory Committee</p>
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