

# **PUBLIC MEETING NOTICE**

## **Internal Audit Committee Meeting**

**September 18, 2013, 4 p.m.**

### **Location:**

**Edward L. Kelly Leadership Center**

**14715 Bristow Road**

**Manassas, Virginia 20112**

**Room 1132**

### **Agenda:**

#### **I. Meeting Called to Order**

#### **II. Approval of Minutes**

#### **III. Presentation of Audit Reports**

##### **School Audits:**

1. Time and Leave (Conducted by Human Resources Staff)

##### **Review Reports:**

2. Review of Overtime Charged from Community Use of Schools & Facilities Program at Freedom High School
3. Review of FY 2012 School Activity Fund (SAF) Audit Report

#### **IV. Discussion of 2014 Audit Plan**