

Prince William County
Special Education Advisory Committee

2020-2021

April 20, 2021 7pm

[Virtual meeting](#)

Meeting ID: 923 7481 4793 Meeting Passcode: 576616

bit.ly/PWCS-SEAC

I. Opening of meeting:

II.

Call to Order: 7:12PM

Approval of [February Minutes](#): Tabled from March meeting due to a lack of a quorum. Tabled until next meeting due to not having quorum.

Approval of [March Minutes](#): Tabled until next meeting due to not having quorum.

At every meeting of the SEAC, an opportunity is provided for visitors to make public comment. It is received without SEAC comment. The public comment is summarized in the SEAC meeting minutes. The SEAC is always looking for ideas and suggestions from students, parents and teachers that will improve the education of children with disabilities. The SEAC requests that any concerns expressed include general comments dealing with global issues rather than a specific comment dealing with a personal matter or situation. The Committee suggests that you address concerns about personal situations directly to the Office of Special Education. In accordance with HIPAA regulations, please refrain from using the names of students, teachers, or schools.

Please use the comment box in the virtual meeting to identify your first and last name and magisterial district for the minutes.

Katherine L. (Occoquan District): mom of a student and teaches at Independence, interested in participating in SEAC. Improving the experience of students, staff and parents in PWC. Set some standards that can be applied to all schools outside of site-based, (application has been received and submitted).

Tara A.: has seen the materials that have been passed out by OSE, gave thanks and appreciation for the effort that has been done, general concern: students who have a tendency to place their hands in their mouth-how will that be addressed? Precautions?

Cindy B: Wrote the TTAC webinar and expressed her gratitude for the assistance she received from Rhonda Tabor for putting the resources together.

III. Office of Special Education:

- a. SMORE news: newsletter presented, [Monthly Magic | Smore Newsletters for Education](#)
- b. Budget/Annual special Education and Application for federal Flow-Through Funds:

Gave brief overview of the typical items that are required to be in the document every year “Set aside” document: is for systems that are disproportionate, we are not disproportionate but do voluntarily set aside funding. It funds positions.

CARES funding: was used to assist for the materials distribution, assist with nursing position needs, were able to supplement other materials purchases, looking towards funding COVID recovery services.

Continued discussion and questions about current and future funding.

IV. Business:

- Subcommittee to Review and update By-Laws: Jaime Van Echo, Shelly Witte, Kristie Bowie-Young, Rhonda Tabor, discussion and needs.
[Final Document](#): Motion to approve the By-Laws (Tabled until next meeting due to not having quorum.)

Discussion and then forwarding for final review by lawyer.

- Subcommittee for SEAC Outreach and membership: Jaime Van Echo, Brandi Workman, Beverly Hicks, Yukiko Dove discussion and updates.
One application received (Ms. Lekbad)
- Nominating Subcommittee: Debi, Beverly and Yukiko
 - Nominations for Chair, Vice Chair, Secretary: nominations tabled until next meeting
- Member support for presentation to the School Board.
Last year’s presentation for example: [2020 presentation](#)
 - enlisted help from Beverly, Debi, and Brandi
Went over /worked on draft of report
- SEPTA update www.pwcsepta.org
MOD Pizza event 4/21/21 (all day), closed out applications for teacher grants: have been picked and will announce soon, 4/27/21: Accepting nominations for second annual recognition awards: open to the community, 4/29/21: meeting, 5/1/21: presentation of recording of reading from Dr. Walts, 5/5/21: Campbell’s Poster fundraiser, 5/10/21: Deadline for nominations for the awards, 5/23/21: at 6pm awards ceremony, 6/17/21: Tentative end of school year activity

- Parent Resource Center: Rhonda Tabor
 - <https://bit.ly/PWCS-ParentResourceCenter>
 - Transition fair on March 20th: was very successful, pre-recorded and on the website under Transition
 - Parents as Partners will be on May 10th: Will have registration, that information is located on the SMORE newsletter

- New Business?
 - letter regarding seclusion and restraint: PWCS is addressing, State updated their regulations so localities are now doing, PWCS will continue to update their regulations and provide training to all staff
 - identify suggestions and recommendations to the school board: Completed under presentation draft discussion

V. Member Time:

- Kristie Bowie-Young: Superintendent Representative: Arc GPW Parent support group meeting on Thursday at noon and 6pm
- Yukiko Dove- At-Large: thanks for items received for her classroom
- Beverly Hicks-Brentsville District, abs, not feeling well
- Sarah Pitkin- Coles District: reported about situation with mom getting son to school was resolved
- Deborah Tekampe-Gainesville District: abs
- Angela Comisky- Neabsco District: abs
- Brandi Workman-Potomac District: abs
- Shelly Witte-Woodbridge District: abs, not feeling well
- Consultant-Rhonda Tabor: abs
- Consultant-Joi Funches : need to find someone to take over the website :-(-
- Jaime Van Echo-Superintendent Representative: Attended the PEATC/SEAC information fair, has pdfs that she will share with continuing members, encourage to sign up for future trainings, great information provided, will share on the website, Tara A. attended as well.
- Vacant-Occoquan District (Justin Caron fill-in)
- Vacant- Teacher Representative
- Vacant-Superintendent Representative
- Vacant-Superintendent Representative

VI. Closing

Motion for adjourn: motioned by Kristie Bowie-Young, seconded by Yukiko Dove, meeting adjourned at 8:55PM

The SEAC is organized and functions in accordance with state and federal requirements. The Committee's functions include the following: monthly meetings with the Director of the Office of Special Education; determining needs of children with disabilities within the county; developing priorities and strategies for meeting identified needs of children with disabilities; preparing and submitting an annual report to the Prince William County School Board.