

Prince William County
Special Education Advisory Committee

2020-2021

May 18, 2021 7pm

Virtual meeting

Meeting ID: 923 7481 4793 Meeting Passcode: 576616

bit.ly/PWCS-SEAC

I. Opening of meeting:

II.

Call to Order:

Approval of April [Minutes](#):

Approval of [February Minutes](#): Tabled from March meeting due to a lack of a quorum. Tabled until next meeting due to not having quorum.

Approval of [March Minutes](#): Tabled until next meeting due to not having quorum.

At every meeting of the SEAC, an opportunity is provided for visitors to make public comment. It is received without SEAC comment. The public comment is summarized in the SEAC meeting minutes. The SEAC is always looking for ideas and suggestions from students, parents and teachers that will improve the education of children with disabilities. The SEAC requests that any concerns expressed include general comments dealing with global issues rather than a specific comment dealing with a personal matter or situation. The Committee suggests that you address concerns about personal situations directly to the Office of Special Education. In accordance with HIPAA regulations, please refrain from using the names of students, teachers, or schools.

Please use the comment box in the virtual meeting to identify your first and last name and magisterial district for the minutes.

III. Office of Special Education:

- a. SMORE news: newsletter presented, [Monthly Magic | Smore Newsletters for Education](#)

IV. Business:

- Subcommittee to Review and update By-Laws: Jaime Van Echo, Shelly Witte, Kristie Bowie-Young, Rhonda Tabor, discussion and needs.

[Final Document](#): Need to have approval from PWCS lawyer prior to approval.
Sent to OSE on May 7, Jaime Van Echo

- Subcommittee for SEAC Outreach and membership: Jaime Van Echo, Brandi Workman, Beverly Hicks, Yukiko Dove discussion and updates.

- Nominating Subcommittee: Debi, Beverly and Yukiko
 - Nominations for Chair, Vice Chair, Secretary:
 - Need appointment of communications chair to support posting minutes and agenda on the PWCS website.

- Approve Report to school board.
 - Member discussion. vote to approve and send to OSE for distribution to School Board.

- SEPTA update www.pwcsepta.org

- Parent Resource Center: Rhonda Tabor
 - <https://bit.ly/PWCS-ParentResourceCenter>
 - Parents as Partners will be on May 10th: Will have registration, that information is located on the SMORE newsletter

- New Business?
 - Discussion regarding presentation to the School Board. Options are to provide written report only or written report and 3 minute presentation to the School Board.
 - In person meeting logistics in June if the Governor opens the state.

V. Member Time:

- | | |
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| <ul style="list-style-type: none"> ○ Kristie Bowie-Young: ○ Yukiko Dove- At-Large: ○ Beverly Hicks-Brentsville District, ○ Sarah Pitkin- Coles District: ○ Deborah Tekampe-Gainesville District: ○ Angela Comisky- Neabsco District: ○ Brandi Workman-Potomac District: ○ Shelly Witte-Woodbridge District: ○ Consultant-Rhonda Tabor: | <ul style="list-style-type: none"> ○ Consultant-Joi Funches : ○ Jaime Van Echo-Superintendent Representative: ○ Vacant-Occoquan District (Justin Caron fill-in) ○ Vacant- Teacher Representative ○ Vacant-Superintendent Representative ○ Vacant-Superintendent Representative |
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VI. Closing

Motion for adjourn: The SEAC is organized and functions in accordance with state and federal requirements. The Committee's functions include the following: monthly meetings with the Director of the Office of Special Education; determining needs of children with disabilities within the county; developing priorities and strategies for meeting identified needs of children with disabilities; preparing and submitting an annual report to the Prince William County School Board.