

PWCS SEAC

Meeting Agenda September 15, 2020

I. Opening of Meeting 1907 hrs

- Welcome – Jaime Van Echo
- Approval of August 2020 minutes: Beverly moved to approve, 2nd by Brandi, minutes approved

II. Citizen Time

- Each citizen is invited to state his or her concerns to the committee. In accordance with HIPPA regulations, it is requested that citizens do not use the name of the student, teacher, or school in their comments.
- Two minutes to speak to a topic:
- No citizen commentary
- Readdressed at 2026 hours, Jessica Oswalt of Neabsco district, asked for directions as to where to send an application to serve on SEAC

III. Office of Special Education

- Roper: start of the year has been great, went back to her roots and helped in preschool. It's been all hands on deck and everyone has pitched in and worked together beautifully. Employees all jumped right in--be in handing out materials in 100 degree weather in the parking lot or teaching a class--everyone did what was needed. We had 2 parent give-away days which went well and we will be doing that again next month. We also purchased additional teach-town licences. We are open to any feedback that parents have. We know this is anxiety producing for everyone.
- Huebner: It has been as smooth as it could be for the first week, but it's been an incredible amount of work. Most of the 12k IEP's are completed. We are working to make sure all the SPED teams have the proper safety equipment for in person learning. Being in a preschool classroom was a great reminder as well and we had a lot of fun. It was difficult to navigate the students and the PPE--those students move fast. Over 400 families signed up to receive manipulatives so when they are at home they will have the same materials they see on the screen. Technology is really hard to get right now--laptops with touch screens.
- Sarah Miller, ombudsman, seems to be a great source for help for parents, she has collaborated well with Rhonda in the PRC.

IV. Business

- At 1924 hours a gremlin kicked everyone out of the zoom meeting, or it was Brandi Workman per Jessica Oswalt
- We have a new member for the Gainesville District, Deborah Tekempe!

- Letter to the school board was acknowledged at the school board meeting, per Ms. Huebner, several school board members commented on it. Committee members reported they received emails from a few school board members recognizing they received the letter and offering thanks.
- Vacancy in Occoquan district, 2 vacancies for superintendent's representatives, and teacher representative, we need subcommittee to review applications
- Jaime, Brandi & Beverly are helping in the subcommittee to review vacancies
- Jaime, Shelly & Kristie with Rhonda consulting in the subcommittee to review the bylaws and make changes
- Brandi motioned to vote and Kristie 2nd, to approve the vacancies change in the bylaws per our last meeting
- Beverly motioned to vote and Yukiko seconded to approve change under "frequency of regular meetings" to offer virtual or hybrid virtual/in-person meetings
- Subcommittee for bylaws needs to add laws/rules about member attendance for virtual meetings
- How to handle outreach in a virtual learning environment... Shelly suggests having a Facebook page, discussion ensues, would it be a quorum if a certain number of members comment? Is our role as SEAC members to advertise on social media? Jaime moves to table discussion to next meeting, Shelly seconds it, Ms. Huebner will find out more information about our FB possibilities
- Melinda Vaikasiene on SEPTA: not meeting every month, couple had to be postponed, last month had some nice discussions on virtual learning experiences and how to make them better, notice was late/went up last minute, so they will be having another, next month will be having a member's meeting on mental health from an expert from fredericksburg, next meeting October 13th, please let Melinda if you can attend, reach out via facebook...Yukiko, Ms. Huebner & Dr. Roper can attend
- PRC, Rhonda, 5 workshops already scheduled, connecting the dots, transitional workshop, there's a workshop that will be great for those students who want to move out after highschool, these are virtual workshops as well, all the fairs will be virtual and they will have a community partners corner which will be a video...suggest to Jaime to develop a subcommittee to make a video to describe SEAC which Shelly will not be in\

V. **Member Time:**

- Kristie Bowie-Young, Superintendent Rep, sept 29th all ages twice a day, offering help to parents and families
- Yukiko Dove-At Large, ran boston marathon, teaching,
- Beverly Hicks, Brentsville, asks that we remove "brenner" from her name on the SEAC website
- Sarah Pitkin, Coles District, had good reports from families, sad circle of support isn't happening, outdoor movie, jurassic park, happening, pfitz stadium
- Deborah Tekempe, Gainseville, absent

- Angela Comisky, Neabsco, absent
- Brandi Workman, Potomac, no news
- Shelly Witte, Woodbridge, new job
- Rhonda Tabor, consultant, no news
- Joi Funches, left early
- Jaime Van Echo, superintendent rep, reports of students doing well/thriving, friends thriving at colgan, please contact dr. parish VP at colgan
- Occoquan--vacant
- Teacher rep--vacant
- Superintendent rep, vacant
- superintendent rep, vacant

VI. Closing

- Motion to close, Shelly, seconded by Brandi, meeting adjourned at 2029 hours

The SEAC is organized and functions in accordance with state and federal requirements. The Committee's functions include the following: monthly meetings with Director of the Office of Special Education; determining needs of children with disabilities within the county; developing priorities and strategies for meeting identified needs of children with disabilities; preparing and submitting an annual report to the Prince William County School Board.