

# VOCATIONAL TRAINING TIMELINE

\*\*\* Transition within this document refers to options/guidelines starting at the age of 14 for students receiving special education services. This document is a framework for discussion, as every student's situation is different. Be sure to involve your family, school counselor, case manager, and Transition Specialist in your planning process.

\*\*\* The following Transition Resource provides links to helpful websites for training opportunities: \*\*\*

<https://pwcs.edu/cms/One.aspx?portalId=340225&pageId=5282301>

## Middle School years

- ✓ Explore interest through Career & Technical Education (CTE) classes, clubs, and extracurricular activities, see what CTE classes you can take in high school
- ✓ Participate in developing your transition plan (if turning 14 in the life of your IEP)
- ✓ Develop a system to organize and monitor your school assignments and activities
- ✓ Identify potential training/volunteer programs in your school, community, church, etc. to see what your interest are
- ✓ Take a career interest inventory to identify tentative post-secondary career and personal goals (some suggestions are listed on Transition Resource page)
- ✓ Attend high school orientation and find out about specialty programs at each high school
- ✓ Attend Prince William County Transition Fair held annually in the spring.
- ✓ Review high school diploma options (Advanced Studies, Standard, Applied Studies)

## 9th Grade

- ✓ Actively participate in your IEP and in developing your transition plan in order to advocate for your educational needs
- ✓ Ask parents/family friends/ relatives/ teachers about possible training opportunities
- ✓ Review prior career interest inventory or take a new interest inventory
- ✓ Earn money by mowing yards, providing child care, shoveling snow for neighbors
- ✓ Look into additional Career & Technical Education (CTE) classes to take in your remaining high school years.
- ✓ Research potential jobs of interest and required training for that job

- ✓ Explore Employ classes with your case manager
- ✓ Obtain/secure school staff recommendations for various applications (job, CTE transfer programs, clubs, etc.)
- ✓ Join Junior Reserve Officer Training Corps (JROTC) program if desired (offered at 9 different high schools but can apply to JROTC at another school if your school doesn't have the JROTC program)
- ✓ Develop a system to organize and monitor your school assignments and activities
- ✓ Attend Prince William County Transition Fair held annually in the spring
- ✓ Obtain industry credentials and certifications through CTE classes

## **10th Grade**

- ✓ Actively participate in your IEP and in developing your transition plan in order to advocate for your educational needs
- ✓ Develop a system to organize and monitor your school assignments and activities
- ✓ Research potential jobs of interest and required training for that job
- ✓ Begin more specific post school training planning
- ✓ Explore Employ classes with your case manager
- ✓ Review career interest inventory
- ✓ Conduct informal interviews with people who have completed training opportunities and now are working
- ✓ Possible Tech Prep programs (last two years of high school combined with post-secondary education) i.e.: HVAC program at Freedom High School
- ✓ Apply for Career and Technical Education (CTE) specific programs (13 different CTE programs located at the various high school-must apply by February 1 of current school year)
- ✓ Develop Transportation system (Learner's Permit, public transportation, ride services)
- ✓ Attend Prince William County Transition Fair held annually in the spring
- ✓ Obtain industry credentials and certifications through CTE classes

## **11th Grade**

- ✓ Actively participate in your IEP and development of your transition plan
- ✓ Develop a system to organize and monitor your school assignments and activities

- ✓ Contact recruiter for military if interested. Research requirements of each branch and take Armed Forces Vocational Aptitude Battery (ASVAB). The ASVAB will be offered at your high school
- ✓ Investigate apprenticeship programs/ funding sources
- ✓ Explore Employ classes with your case manager
- ✓ Coordinate service and supports with DARS if needed (may include PERT assessment or Wilson Workforce Rehabilitative Center Training program)
- ✓ Identify school staff for recommendations on applications
- ✓ When offered at your school, take the field trip to Northern Virginia Community College and other field trips as appropriate.
- ✓ Attend Prince William County Transition Fair held annually in the spring
- ✓ Obtain industry credentials and certifications through CTE classes

## **12th grade/ Post Graduate**

- ✓ Actively participate in your IEP and development of your transition plan
- ✓ Develop and maintain a system to organize and monitor your school assignments and activities
- ✓ Explore Employ classes with your case manager
- ✓ Finalize your training needs (Apprenticeship, Military, Workforce class)
- ✓ Take Armed Forces Vocational Aptitude Battery (ASVAB) if the Military is your path and contact recruiter of branch you are interested in
- ✓ Coordinate services and supports with Department of Aging and Rehabilitation Services (DARS) if needed
- ✓ Meet with Transition Specialist and/or school staff regarding needed accommodations and supports for future goal
- ✓ When offered at your school, take the field trip to Northern Virginia Community College and other field trips as appropriate.
- ✓ Investigate and apply to apprenticeship programs
- ✓ Attend Prince William County Transition Fair held annually in the spring
- ✓ Obtain industry credentials and certifications through CTE classes
- ✓ Obtain the Board of Education Career and Technical Education Diploma Seal if earned through CTE courses