

# School Coordinator Set Up

The screenshot shows the Scienteer Fair Administrator Dashboard for AAA High School. The dashboard is organized into several sections:

- Header:** Displays the user's name "Albert Einstein" and a notification icon.
- Left Sidebar:** Contains navigation options such as "Role Chooser" (with sub-options for "Fair Administrator" and "Teacher"), "Dashboard", "Project Supplies", "Help", and social media links for Facebook and Twitter.
- Main Content Area:** Features five numbered steps for setting up the fair:
  - Step 1:** Add Teachers & Sponsors
  - Step 2:** Set Up SRC & IRB
  - Step 3:** Open Registration
  - Step 4:** Select Winners
  - Step 5:** Finalize WinnersEach step includes a "More info" link and a status indicator (checkmark or exclamation mark).
- Tools:** A section for "Fair Management" with a "More info" link.
- Registration Links:** A section titled "REGISTRATION LINKS (OPEN)" providing two URLs: <https://scienteer.com/register/aaahighschool> and <https://scienteer.com/auth/register>.
- Fair Management Table:** A table showing the count of members for different groups:

Group	Total
Teachers	1
Students	2
Projects	1
SRC Members	5
IRB Members	5
- Project Advancement Deadline:** A box displaying the date "01/26/2017".
- Albert's Timeline:** A section showing a date "20 Aug 2016" and a notification: "You received a message from Niels Bohr".

# Registration

Log into Scienceteer.com using the regional fair registration link provided in the handbook on p. 5

Scienceteer [HOME](#) [ABOUT](#) [HELP](#) [PRIVACY](#) [STUDENT PRIVACY \(COPPA\)](#) [LOGIN](#)

REGISTRATION - Prince William-Manassas Regional Science Fair

What best describes you?



School

[I'm already registered.](#)

[I need to resend my parent consent email.](#)

# Register as First Time User or Update School Info as Previous User

Select a School

In order to affiliate with the Prince William-Manassas Regional Science Fair fair, your school must exist in our system. Use the dropdown menus below to select your school. **If it does not exist, contact your fair administrator to request that your school be added. DO NOT REGISTER AS ANOTHER SCHOOL.**

<b>School State</b>	Virginia	▼
<b>School City</b>	Select a City	▼
<b>School District</b>	Select a District	▼
<b>Division</b>	Select a Grade	▼
<b>School</b>	Select a School	▼

# Main Dashboard

Scienteer ☰ 5 Julia Renberg

julia.renberg Online

Battlefield High School  
2019 - 2020 Fair Administrator Dashboard

Find Student by Last Name...

**Step 1**  
Add Teachers & Sponsors

More info

**Step 2**  
Set Up SRC & IRB

More info

**Step 3**  
Open Registration

More info

**Step 4**  
Select Winners

More info

**Step 5**  
Finalize Winners

More info

**Tools**  
Fair Management

More info

**NEW STUDENT REGISTRATION LINK (CLOSED)**  
<https://scienteer.com/register/battlefieldhighschool>

**Fair Management**

Group	Total
Teachers	20
Students	0
Projects	0
Winner Statuses	0
SRC Members	2
IRB Members	3

**Project Advancement Deadline**

02/21/2020




# Student Registration Link

- 1. Complete/Update Step #1: Teachers who could serve as mentors and will approve student research proposals;**
- 2. Complete/Update Step #2: IRB and SRC Members who will approve student projects that work with human subjects, biological or chemical hazardous materials, etc.;**
- 3. Step 3: Open the registration link for your school**
- 4. Copy the link and provide it to your students.**



# AAA HIGH SCHOOL


2019 - 2020 Fair Administrator Dashboard

## Step 1



Add Teachers & Sponsors




More info 

## Step 2



Set Up SRC & IRB




More info 

## Step 3



Open Registration




More info 

## Step 4



Select Winners




More info 

## Step 5


Finalize Winners




More info 

## Tools

Fair Management



More info 



**NEW STUDENT REGISTRATION LINK (OPEN)**  
<https://scienteer.com/register/aaahighschool>



# LOG IN FREQUENTLY TO MONITOR

***(Scienteer does NOT send automatic updates!)***

**1. Student Progress**

**2. Teacher's Approval or  
Requests for Revisions**

**3. IRB/SRC Approval or  
Request for Revisions**



# Revisions

## SCIENTEER

You are receiving this notification because you are a student, parent, or teacher related to the project below.

- **Title:** The effect of classical music on plant growth
- **Project ID:** 043512
- **Students:**
  - Jane Doe
  - John Smith

This project has been marked as needing revisions by the student(s) in order to continue. If you are a student related to this more information. **Your project will NOT be allowed to continue until you log in and address the issue.**

Please do not reply to this email.



# Final Steps

**After your school science and engineering fair, finalize and “promote” your winners to the regionals no later than February 19, 2021 by 4 p.m.**